

TRAFFIC SAFETY ADVISORY COMMITTEE

CITIZEN MEMBERS

Kathleen O'Connor, Chairperson
Steve Jones, Vice Chairperson
Ann Blue
Bill Knoll
Kermit Knudson
Max Mulder

City of Lakeport

225 Park Street
Lakeport, CA 95453
(707) 263-5615

STAFF MEMBERS

Scott Harter, City Engineer
Kevin Burke, Police Chief
Janel Chapman, City Clerk/Secretary

MINUTES REGULAR MEETING Thursday, May 3, 2007

1. CALL TO ORDER:

Chairman Steve Jones called the meeting to order at 1:03 p.m.
Committee Members present were: Anne Blue and Kathleen O'Connor.
Staff members present were City Engineer Harter, Police Chief Burke, and TSAC Secretary/City Clerk Chapman.

2. APPROVAL OF MINUTES:

A motion was made by Committee Member Blue, seconded by Committee Member O'Connor, and unanimously carried to approve the March 1, 2007, TSAC minutes.

3. EMERGENCY ITEMS:

There were no emergency items.

4. CITIZEN INPUT:

There was no citizen input.

5. DISCUSSION ITEMS:

- A. Appointment of Chair and Co-Chair: A motion was made by Steve Jones, seconded by Ann Blue, and unanimously carried to nominate Kathleen O'Connor as Chair. A motion was made by Ann Blue, seconded by Kathleen O'Connor and unanimously carried to nominate Steve Jones as Co-Chair.
- B. Update on Safety Issue at the Corner of Pool Street and Clearlake Avenue: City Engineer Harter reported that staff evaluated the width and the street on site distance issues on Clearlake Avenue. The north and east bound lanes are only 16 feet wide. At this time there is no parking prohibition. There is not adequate width for parking in the travel way. His initial recommendation is to request a no-parking zone for the driveway location of the house on the corner of Pool and Clearlake Avenue west to Pool Street. There were concerns that a dumpster has been placed in the west bound lane. City Engineer will follow up with the hauler regarding the status of this dumpster.
- C. Update on Safety Issue at the Northeast Corner of Tunis and Eleventh Streets: City Engineer Harter reported that staff has reviewed this area, and the bamboo has been trimmed back. There is no longer a site distance problem. The Northeast corner of Tunis and Eleventh Streets will be reviewed for site distance.

D. Request for Speed and Cross-Walk Stings in the Area of the Courthouse: Police Chief Burke reported that staff has been asked to step up enforcement. He will have a new sting set up with a new cadet, and this will be made a priority. There will be a formal program set up to do one sting a month for three months, and bring back data to the Traffic Safety Advisory Committee at its August meeting.

City Engineer Harter reported that a project is going out to bid for high traffic/pedestrian area crosswalks to be replaced with thermoplastic. He will follow up with striping on Forbes Street.

6. **OTHER ITEMS OF INFORMATION OR DISCUSSION ON WHICH NO FORMAL MOTION(S) SHALL BE PROPOSED:**

Kathleen O'Connor expressed concerns about kids crossing Eleventh Street to a bus stop. Sidewalks need to be restriped in this area. Police Chief Burke indicated that he would like to see a volunteer crossing guard program. Bill Knoll is our Volunteer Program Coordinator, so Chief Burke will talk to him about this issue.

Discussion was held regarding the intersection of South Main Street and Lakeport Boulevard. This intersection does not meet the criteria for a stoplight.

7. **ADJOURN:**

There being no further business, the meeting adjourned at 1:29 p.m.

Respectfully submitted,

Janel M. Chapman, Secretary