

TRAFFIC SAFETY ADVISORY COMMITTEE

CITIZEN MEMBERS

Steve Jones, Chairperson
Kathleen O'Connor, Vice Chairperson
Ann Blue
Kermit Knudson
Adam Thoman

City of Lakeport

225 Park Street
Lakeport, CA 95453
(707) 263-5615

STAFF MEMBERS

Scott Harter, City Engineer
Kevin Burke, Police Chief
Janel Chapman, City Clerk/Secretary

MINUTES REGULAR MEETING Thursday, April 6, 2006

Chairman Steve Jones called the meeting to order at 1:04 p.m.

1. CALL TO ORDER:

Present were Committee Members: Kathleen O'Connor, Anne Blue, and Kermit Knudson.
Staff members present were City Engineer Harter, Police Chief Kevin Burke, and TSAC Secretary/City Clerk Chapman.

2. APPROVAL OF MINUTES:

A motion was made by Committee Member Kermit Knutson, seconded by Committee Member Kathleen O'Connor, and unanimously carried to approve the March 2, 2006, TSAC minutes.

3. EMERGENCY ITEMS:

There were no emergency items.

4. CITIZEN INPUT:

There was no Citizen Input.

5. INTRODUCTION OF NEW POLICE CHIEF:

The new Police Chief, Kevin Burke, was introduced and welcomed.

6. PRESENTATION OF SPEED ZONE SURVEY:

City Engineer Harter gave a presentation of the latest Speed Zone Survey. It is recommended that speeds be increased on several roads in the City. A motion was made by Kermit Knudson, seconded by Kathleen O'Connor and unanimously carried that the Speed Zone Survey be taken to the City Council with a recommendation from the TSAC for its adoption.

7. REVIEW OF CITY HALL PARKING LOT:

The proposed City Hall parking lot design was reviewed. It was suggested that the handicapped parking place be moved so that it is closer to City Hall. Discussion was held about circulation in and out of the parking lot.

8. REPORT ON ADA SUBCOMMITTEE:

At this point all but one of the members chosen for the committee has indicated that they are willing to serve. Janel Chapman will contact James Dvorak to determine if he is still willing to serve. A meeting will be scheduled.

9. OTHER ITEMS OF INFORMATION OR DISCUSSION ON WHICH NO FORMAL MOTION(S) SHALL BE PROPOSED:

City Engineer Harter indicated that he has reviewed the ramp that was built on the corner near City Center Realty, and it is not in compliance with City standards. This will need to be fixed. City Engineer Harter indicated that Public Works Superintendent was in the process of locating the required truncated dome detectable warning surface appliqué and would install a proper ramp when weather conditions allowed.

8. ADJOURN:

There being no further business, the meeting adjourned at 1:29 p.m.

Respectfully submitted,

Janel M. Chapman, Secretary