

TRAFFIC SAFETY ADVISORY COMMITTEE

CITIZEN MEMBERS

Ann Blue, Chairperson
Vicki Cole
Wally Cox
Steve Jones
Kermit Knudson
Suzanne Russell



STAFF MEMBERS

Scott Harter, City Engineer
Brad Rasmussen, Police Chief
Janel Chapman, City Clerk

MINUTES REGULAR MEETING Wednesday, May 16, 2012

1. CALL TO ORDER:

Chairperson Ann Blue called the meeting to order at 9:00 a.m. Committee Members present were: Vicki Cole, Steve Jones, Kermit Knudsen, and Suzanne Russell. Staff present included City Engineer Harter, Engineering Tech Everhart, Police Chief Rasmussen, and City Clerk Chapman.

2. APPROVAL OF MINUTES:

Item 2 should state 2011 instead of 2012. A motion was made by Committee Member Knudsen, seconded by Committee Member Jones, and unanimously carried to approve the February 15, 2012, TSAC minutes as corrected.

3. EMERGENCY ITEMS:

There were no emergency items.

4. CITIZEN INPUT:

There was no citizen input

5. DISCUSSION ITEMS:

- A. Consider Request Regarding Parking at 485 and 495 North Main Street: A motion was made by Committee Member Jones, seconded by Committee Member Knudson, and unanimously carried by voice vote that the committee should not become involved in this matter as there is not a safety issue. This is a private property matter. City Engineer Harter will send a letter saying that this needs to be worked out between the property owners. It was suggested that signage be included in the back parking lot.
- B. Update on Request for no Parking on One Side of Helena Avenue: Engineering Tech Everhart has a draft letter and list of property owners. The property owners in the area that would be affected by a no parking area all have onsite parking.
- C. Update on Sight Distance Problems at Manzanita and Seventh Street Due to Fencing: City Engineer Harter is working with the Community Development Department, and a zoning violation letter will go out to the property owner.

6. **OTHER ITEMS OF INFORMATION OR DISCUSSION ON WHICH NO FORMAL MOTION(S) SHALL BE PROPOSED:**

Committee Member Russell is concerned with garbage cans being left out. Discussion is being held by the City to change some violations of ordinances to administrative citations instead of criminal citations. This could be addressed that way.

7. **ADJOURN:**

There being no further business, the meeting adjourned at 9:35 a.m.

Respectfully submitted,

Janel M. Chapman, Secretary