

# TRAFFIC SAFETY ADVISORY COMMITTEE

## CITIZEN MEMBERS

Ann Blue, Chairperson  
Vicki Cole  
Wally Cox  
Steve Jones  
Kermit Knudson  
Suzanne Russell



## STAFF MEMBERS

Scott Harter, City Engineer  
Brad Rasmussen, Police Chief  
Janel Chapman, City Clerk

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## MINUTES REGULAR MEETING Wednesday, February 15, 2012

### 1. CALL TO ORDER:

Chairperson Ann Blue called the meeting to order at 9:00 a.m. Committee Members present were: Vicki Cole, Wally Cox, Steve Jones, and Suzanne Russell. Staff present included City Engineer Harter, Engineering Tech Everhart, Police Chief Rasmussen, and City Clerk Chapman.

### 2. APPROVAL OF MINUTES:

A motion was made by Committee Member Jones, seconded by Committee Member Cole, and unanimously carried to approve December 21, 2012, TSAC minutes.

### 3. EMERGENCY ITEMS:

There were no emergency items.

### 4. CITIZEN INPUT:

There was no citizen input

### 5. DISCUSSION ITEMS:

- A. Request for No Parking on One Side of Helena Avenue: City Engineer Harter met with the Fire Chief, and he is in full support of a no parking designation for one side of Helena Avenue. City Engineer Harter indicated that he would like to solicit some public input about no parking on the south side. All of the residences on the south side have driveways or garages that they can park in. A motion was made by Committee Member Russell, seconded by Committee Member Cole, and carried to direct staff to move forward with soliciting public input by way of a neighborhood poll.
- B. Site Distance Problems at Manzanita and Seventh Street Due to Fencing: City Engineer Harter reported that he met with the Planning Services Manager and both went out to the site. This address is out of compliance with sight distance rules and fencing regulations. The side yard fencing has to be stepped down. City staff will send a letter to the property owner to try to get voluntary compliance with a solution. If the property owner will not comply, the City will have to take formal action.

6. **OTHER ITEMS OF INFORMATION OR DISCUSSION ON WHICH NO FORMAL MOTION(S) SHALL BE PROPOSED:**

There were no other items of concern.

7. **ADJOURN:**

There being no further business, the meeting adjourned at 9:15 a.m.

Respectfully submitted,

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Janel M. Chapman, Secretary