

TRAFFIC SAFETY ADVISORY COMMITTEE

CITIZEN MEMBERS

Ann Blue, Chairperson
Steve Jones, Vice Chairperson
Bill Knoll
Kermit Knudson

City of Lakeport
225 Park Street
Lakeport, CA 95453
(707) 263-5615

STAFF MEMBERS

Scott Harter, City Engineer
Kevin Burke, Police Chief
Janel Chapman, City Clerk/Secretary

MINUTES REGULAR MEETING Tuesday, May 25, 2010

1. CALL TO ORDER:

Chairperson Ann Blue called the meeting to order at 9:00 a.m.
Committee Members present were: Bill Knoll, and Kermit Knudson
Staff present included City Engineer Harter, Police Chief Harter, and City Clerk Chapman.

2. APPROVAL OF MINUTES:

A motion was made by Committee Member Knudsen, seconded by Committee Member Knoll, and unanimously carried to approve November 12, 2009, TSAC minutes.

3. EMERGENCY ITEMS:

There were no emergency items.

4. CITIZEN INPUT:

There was no citizen input.

5. DISCUSSION ITEMS:

- A. Correspondence Received from Pam Westin: Discussion was held regarding Fifteenth Street between High Street and Hartley Street. The County was previously asked to put in improvements. The City Manager said she will meet with the County Administrator on this matter. The ultimate solution would be to have the County finish the improvements along the South side of Fifteenth Street. A motion was made by Bill Knoll, seconded by Ann Blue, with Kermit Knutson voting no, to prohibit parking on the undeveloped portion of the South Side of Fifteenth Street between High Street and Hartley Street.
- B. Correspondence Received from Amber Rose: A motion was made by Kermit Knudsen seconded by Bill Knoll and unanimously carried by voice vote to limit the west side of South Main Street between Campbell Lane to Industrial Lane to two hour parking.

C. Update on Public Works Projects Being Done Within the City of Lakeport: The Forbes Street Project is underway. The overlay will begin in June. There is a chip-seal project on High Street that will go out to bid. There are drainage projects on Sixteenth Street and Armstrong Street. The Redevelopment Agency is working on a project on South Main Street in front of Performance European. The Phase 2 Downtown Improvement Project will pave Main Street between Martin and Third Streets. An RFP will be put together to complete work between the Performance European Project and the Phase 2 Downtown Improvement Project.

6. **OTHER ITEMS OF INFORMATION OR DISCUSSION ON WHICH NO FORMAL MOTION(S) SHALL BE PROPOSED:**

At the last meeting, the TSAC addressed issues brought to light by Jewel Ware. The Engineering Technician has gone out and reviewed the areas and written letters. There has been voluntary compliance.

There are many sidewalks in town that have bushes growing over them. The City Engineer suggested that when these are seen, an e-mail should be sent to the Public Works Director.

At our next meeting there is a need to elect a Co-Chairperson. Steve Jones's term has expired, and Janel will contact him to see if he is interested in being reappointed. There will be a need to advertise for the position.

Bill Knoll reported that the center line on Hartley needs to be restriped from Clear Lake Avenue to the City limits and Clear Lake Avenue from High Street to Pool Street.

7. **ADJOURN:**

There being no further business, the meeting adjourned at 9:47 a.m.

Respectfully submitted,

Janel M. Chapman, Secretary