

TRAFFIC SAFETY ADVISORY COMMITTEE

CITIZEN MEMBERS

Kathleen O'Connor, Chairperson
Steve Jones, Vice Chairperson
Ann Blue
Bill Knoll
Kermit Knudson
Max Mulder

City of Lakeport
225 Park Street
Lakeport, CA 95453
(707) 263-5615

STAFF MEMBERS

Scott Harter, City Engineer
Kevin Burke, Police Chief
Janel Chapman, City Clerk/Secretary

MINUTES REGULAR MEETING Thursday, November 12, 2009

1. CALL TO ORDER:

Vice Chairperson Steve Jones called the meeting to order at 1:00 p.m.
Committee Members present were: Ann Blue, Bill Knoll, and Kermit Knudson
Staff present included City Engineer Harter.

2. APPROVAL OF MINUTES:

A motion was made by Committee Member Blue, seconded by Committee Member Knoll, and unanimously carried to approve June 11, 2007, TSAC minutes.

3. EMERGENCY ITEMS:

There were no emergency items.

4. CITIZEN INPUT:

5. DISCUSSION ITEMS:

A. Correspondence Received September 15, 2009 from Jewel Ware: Jewel and Vern Ware were present to address the committee regarding concerns about site distance and traffic speed. City Engineer Harter reported that there is a City ordinance that requires that vegetation at intersections can be no taller than three feet and trees cannot come down below seven feet so there is site distance between three and seven feet. Kermit Knudson reported that the site distance problem at Cost Less may be due to a telephone pole. City Engineer Harter will request the City's Engineering Tech to inspect the locations indicated in Ms. Ware's letter. If there are problems, the owners will be approached regarding voluntary compliance with trimming their trees and/or shrubs. In the past, owners have been very cooperative.

Ms. Ware's letter also addresses an issue regarding speed on Bevins Street. This is a serious concern due to the site distance problem caused by the hill. Kermit Knudson suggested a stop sign at the top of Bevins Street. This may be warranted due to the new construction being done at Bevins Court. City Engineer Harter indicated that he believes there will be a flashing yellow light put in on Bevins Street due to the increased traffic on Bevins Court. Ms. Ware's letter indicated that one of the prime offenders is the Sheriff Department. City Engineer Harter indicated that

when the Engineering Tech was placing traffic counters on Bevins Street, he witnessed this as well. A minute order from this meeting will be sent to Sheriff Mitchell. Steve Jones indicated that Sheriff Mitchell will take this seriously and will talk to his commanders. As far as speed enforcement on Bevins, this is the responsibility of the Police Department. The City Engineer will research how many accidents have occurred on Bevins Street in the past five years.

Discussion was held regarding the site distance problems coming out of the post office from their west driveway. Some of the concern here includes the speed of traffic on Eleventh Street. This, too, is an enforcement issue.

- B. Update on Public Works Projects Being Done Within the City of Lakeport: City Engineer Harter reported that there is a paving project on Martin Street just west of Forbes Street. There was sidewalk project done that then necessitated the paving project. Bids were opened Monday, so this project should be completed soon.

Bids were opened for the ARRA project to overlay Forbes Street and put in curb cut-outs. Bids are currently being reviewed for compliance with federal regulations. Paving will probably occur in the spring.

There are drainage issues on the north side of Sixteenth Street between High Street and Hartley Street. Culverts and sidewalks will need to be put in. There is also a drainage issue on Tenth Street that will be need to be addressed.

- C. Set New Day for Meetings: It was suggested that our meetings be moved to mornings. A motion was made by Kermit Knudson, seconded by Ann Blue, and carried to change the meetings to the fourth Tuesday of the month at 9:00 a.m.
- D. Appointment of New Chairperson: Kathleen O'Connor has indicated that she wishes to resign. The City Clerk has requested that she send in a formal letter of resignation, but this has not yet been received. A motion was made by Kermit Knudson, seconded by Bill Knoll, and carried to appoint Ann Blue as Chairperson.

6. **OTHER ITEMS OF INFORMATION OR DISCUSSION ON WHICH NO FORMAL MOTION(S) SHALL BE PROPOSED:**

Kermit Knudson is concerned with the stop sign on Giselman Street. He feels that the sign should be down at the intersection of Hillcrest. City Engineer Harter will take a look at this sign.

7. **ADJOURN:**

There being no further business, the meeting adjourned at 1:46 p.m.

Respectfully submitted,

Janel M. Chapman, Secretary