

# TRAFFIC SAFETY ADVISORY COMMITTEE

## CITIZEN MEMBERS

Kathleen O'Connor, Chairperson  
Steve Jones, Vice Chairperson  
Ann Blue  
Bill Knoll  
Kermit Knudson  
Max Mulder

**City of Lakeport**  
225 Park Street  
Lakeport, CA 95453  
(707) 263-5615

## STAFF MEMBERS

Scott Harter, City Engineer  
Kevin Burke, Police Chief  
Janel Chapman, City Clerk/Secretary

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## MINUTES REGULAR MEETING Thursday, November 1, 2007

### 1. CALL TO ORDER:

Chairperson Kathleen O'Connor called the meeting to order at 1:04 p.m.  
Committee Members present were: Ann Blue, Steve Jones, and Bill Knoll.  
Staff present included City Engineer Harter, Police Chief Kevin Burke, and TSAC Secretary/City Clerk Chapman.

### 2. APPROVAL OF MINUTES:

A motion was made by Committee Member Blue, seconded by Committee Member Jones, and unanimously carried to approve the September 6, 2007, TSAC minutes.

### 3. EMERGENCY ITEMS:

There were no emergency items.

### 4. CITIZEN INPUT:

There was no citizen input

### 5. DISCUSSION ITEMS:

- A. Diagonal Parking on Forbes Street between Third and Fourth Streets: City Engineer Harter reported that there has been no additional input. A traffic engineer has been contacted and will be working on this.
- B. Handicapped Parking at 908 South Main Street: City Engineer Harter contacted applicant this morning, and she could not attend today's meeting. City Engineer Harter expressed his concerns with her. The applicant thinks the side street may be sloped too steeply to put a handicapped parking area there. This item will be tabled until the next meeting.
- C. Report from Kathleen O'Connor Regarding Progress of ADA Subcommittee: Kathleen distributed a list that the ADA Subcommittee has come up with for priority projects.

- D. Report from Police Chief Burke Regarding Pedestrian Safety: Police Chief Burke reported that his department ran four pedestrian stings. During the stings, 26 citations were issued, and 12 warnings were given. While citations were being given, other violations were occurring. A significant number of the violators were over 40 years of age. There were a few younger people.

Police Chief Burke is recommending that crosswalks at the Courthouse be emphasized by placing a signs in the center Forbes Streets saying that motorists must yield to pedestrians in crosswalks. Some of these signs could also be used on Main Street. A motion was made Steve Jones, seconded by Ann Blue, and unanimously carried by voice vote to support Police Chief Burke's recommendation to have new signage for pedestrian crossing, initially near the Courthouse and then on Main Street as determined to be appropriate by the Police Chief.

6. **OTHER ITEMS OF INFORMATION OR DISCUSSION ON WHICH NO FORMAL MOTION(S) SHALL BE PROPOSED:**

Steve Jones is concerned about the intersection at High Street and Clearlake Avenue because drivers cannot make eye contact at the stop sign due to signage.

Bill Knoll is still concerned about lane striping at the intersections of Eleventh Street at Mellor Drive and Forbes Street.

Police Chief Burke reported that there is an opportunity to do 13 commercials on the local radio station for \$285 regarding drinking and driving during the holidays. A motion was made by Steve Jones, seconded by Ann Blue, and unanimously carried by voice vote to that committee supports spending \$285 to do 13 commercials on the local radio station regarding drinking and driving during the holidays.

7. **ADJOURN:**

There being no further business, the meeting adjourned at 1:46 p.m.

Respectfully submitted,

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Janel M. Chapman, Secretary