



**CITY OF LAKEPORT**  
**TRANSIENT OCCUPANCY TAX**  
**EXEMPTION CERTIFICATION FOR GOVERNMENT AGENCIES**

Motel, Inn, RV Park, Campground Name:

\_\_\_\_\_

Address: \_\_\_\_\_

Date of Occupancy: \_\_\_\_\_

Rate Charged \$ \_\_\_\_\_

\_\_\_\_\_

Governmental Agency/Address/City

This is to certify that I, the undersigned, am a representative or employee of the Governmental agency indicated below; that the charges for the occupancy at the above establishment on the date or dates set forth below have been, or will be, paid for by such governmental agency; and that such charges are incurred in the performance of my official duties as a representative or employee of such governmental agency.

X \_\_\_\_\_  
Signature of Representative

Lakeport Municipal Code: Transient Occupancy Tax Section 3.20.050 Exemptions

A. No tax shall be imposed on:

1. Any person as to whom, or any occupancy as to which, it is beyond the power of the city to impose the tax provided in this chapter;
2. Any federal or state officer or employee when on official business;
3. Any officer or employee of a foreign government who is exempt by reason of express provision of federal law or international treaty.

B. No exemption shall be granted except upon a claim therefore made at the time rent is collected and under penalty of perjury upon a form prescribed by the tax administrator.

**NOTE:** Operators of Hotels, Motels, Inns, RV Parks, Campgrounds, etc. should not accept this certificate unless the person presenting it shows satisfactory credentials. A separate exemption certificate is required for each occupancy and for each representative.

