

CITY OF LAKEPORT PARKS AND RECREATION COMMISSION MINUTES



Thursday, September 4, 2014

Call to Order & Roll Call: The meeting of the City of Lakeport Parks and Recreation Commission was called to order at 3:06 pm, with members Suzanne Russell, Lynn Andre and Ann Blue present. Also present were Public Works Director Mark Brannigan and Public Works Secretary Cyndy Ader. Suzanne Lyons arrived at 3:20 pm. Cindy Ustred was absent.

Approval of Agenda: **Suzanne Russell** made a motion to accept the agenda as proposed. Ann Blue seconded. Motion was passed unanimously.

Communications: Citizen Input – none

Consent Calendar: **Suzanne Lyons** made a motion to accept the minutes of March 10, 2014 and June 5, 2014 as proposed with the clarification of the equestrian development from the March 10, 2014 changed to include under New Business changing the wording of the first paragraph to read, *"The committee discussed the need to get the City Manager involved to determine feasibility of Phase III"*. Suzanne Russell seconded the motion, the motion to pass March 10, 2014 passed unanimously, the motion to pass June 5, 2014 passed with Ann Blue abstaining due to absence at meeting.

Reports:

- A. Library Park:** Mark Brannigan, Public Works Director, informed the members that we have one new permanent employee set to start work soon, one of the temporary employees is now returning to school with last week being her last week at the park. The City Council has been presented with two proposals for new docks and Council hopes to have a decision at the October meeting. Discussion on the herons, a point has been made for Park Employees to clean the benches on Thursday for they will be clean for the Concert in the Park on Friday evenings. Discussion on moving the picnic tables for next season, Doug Grider, Public Works Superintendent, to develop a plan including expenses. Suzanne Lyons made a motion to come back with recommendations regarding water conservation in the parks. Suzanne Lyons made a motion that the committee come back with ten (10) to the City Council recommendations regarding water conservation in the parks. Motion passed unanimously. **Agendize for next meeting.**
- B. Westside Park:** Grilling on the Green was a great event. Horseshoe pits are being used a couple of times a week. Drinking fountains and dug-outs completed. The next Westside Park Committee Meeting is set for October 1, 2014 with city staff working with Westside Park Committee Members to implement Phase III. City Council approved Phase III to move forward for development and funding.
- C. Westshore Pool:** Channel Cats best year to date with 160 members; the school district is going to try to pass a bond in November. They would like to include the pool in the bond measure. Ruzicka is working on options for operations. Accessibility and buildings on the premises are the biggest issues. Channel Cats are looking at extending the season until the fall. Mark asked about the propane since there has to be a permit from Environmental Health to deliver propane to the pool. He suggested to the Channel Cats that they apply with the County for a "no-cost" permit. He is not sure where they are in that process.

New Business:

- A. Unimproved Streets – Trails:** Susan Jenn, under the umbrella of The Community Transformation Grant Project, discussed the opportunity for funding of exercise trails; wellness opportunities; physical activities. Suzanne Lyons made a motion to work with the Community Transformation Grant Project to develop a walking trail, acting as recipient of available funding from said grant. Ann Blue seconded the motion, which passed unanimously.

Next Meeting & Adjournment:

The next regular meeting will be held, October 2, 2014 at 2:00 p.m. with only two (2) agenda items, those being Water Conservation and the Trails Proposal. There being no further business, the meeting was adjourned at 4:48 pm.

Respectfully submitted,
Cyndy Ader
Department Secretary
Public Works Department