

# MINUTES

## OVERSIGHT BOARD OF THE FORMER LAKEPORT REDEVELOPMENT AGENCY

Wednesday, April 4, 2012

- I. **CALL TO ORDER & ROLL CALL:** The meeting was called to order at 10:02 a.m. by Lakeport City Clerk Janel Chapman, with the following Board Members present: Mike Adams, Anthony Farrington, Brock Falkenberg, James Knox, Stacey Mattina, Ken Wells, Margaret Silveira (alternate for Richard Knoll). Board Member Richard Knoll was absent. Staff included Janel Chapman and Dan Buffalo.
- II. **INTRODUCTIONS:** The Board Members introduced themselves.
- III. **OATHS OF OFFICE:** City Clerk Janel Chapman administered the Oaths of Office to all Board Members.
- IV. **APPOINTMENT OF CHAIR & VICE-CHAIR:** Board Member Farrington nominated Board Member Wells as Chair. Board Member Silveira nominated Board Member Mattina as Chair. Board Member Stacey Mattina was appointed as chair.
- Board Member Wells nominated Board Member Farrington as Vice-Chair. Board Member Silveira nominated Board Member Wells as Vice-Chair. Board Member Ken Wells was appointed as Vice-Chair.
- V. **APPOINTMENT OF CLERK:** A motion was made by Board Member Falkenberg, seconded by Board Member Wells, and unanimously carried by voice vote to appoint Lakeport City Clerk Janel Chapman as the Clerk to the Oversight Board.
- VI. **CITIZEN INPUT:** There was no citizen input.
- VII. **CONTACT PERSON FOR CALIFORNIA DEPARTMENT OF FINANCE:** A motion was made by Board Member Farrington, seconded by Board Member Adams, and unanimously carried by voice vote to appoint City Finance Director Dan Buffalo as the contact person for the California Department of Finance.
- VIII. **CONFLICT OF INTEREST CODE:** A motion was made by Board Member Adams, seconded by Board Member Wells, and unanimously carried by voice vote to adopt the Resolution Approving Conflict of Interest Code.
- IX. **FILING REQUIREMENTS FOR CONFLICT OF INTEREST FORMS:** Clerk Janel Chapman advised the Board Members of the filing requirements for Conflict of Interest Codes pursuant to the Fair Political Practices Act.
- X. **OVERVIEW OF REDEVELOPMENT AGENCY:** Finance Officer Buffalo presented an overview to the Board of the Lakeport Redevelopment Agency.
- XI. **OVERVIEW OF ABX1 26:** Finance Officer Buffalo presented an overview to the Board of ABX1 26.
- XII. **OVERVIEW OF PURPOSE AND RESPONSIBILITIES:** Finance Officer Buffalo presented an overview to the Board of the purpose and responsibilities of the Oversight Board and the Successor Agency.
- XIII. **ADMINISTRATIVE BUDGET:** Staff will provide the Board Members with a more detailed breakdown of costs for the budget, and this will be reagendaized for the next meeting.
- XIV. **SCHEDULE NEXT MEETING:** The next meeting will be held on Monday, April 9, 2012, at 9:00 a.m.
- XV. **ADJOURNMENT:** There being no further business, Chair Mattina adjourned the meeting at 11:52 a.m.