

CITY OF LAKEPORT PARKS AND RECREATION COMMISSION MINUTES

Thursday, November 14, 2013



Call to Order & Roll Call:

The meeting of the City of Lakeport Parks and Recreation Commission was called to order at 3:04 pm, with members Cindy Ustrud, Lynn Andre, Suzanne Russell and Ann Blue present. Guests included Public Works Director Mark Brannigan and Cyndy Ader, the new Public Works Department Secretary.

Approval of Agenda:

A motion was made by Ann Blue and seconded by Cindy Ustrud to accept the agenda as provided.

Communications:

No citizen input.

Consent Calendar:

Minutes from the August 8, 2013 meeting were not available at this time. Efforts will be made to have them for the next scheduled meeting.

Reports:

- A. Library Park:** Public Works Director Mark Brannigan informed the committee that we currently have only one Parks employee; a temporary employee will be hired in the spring of 2014. Ann Blue mentioned a water leak on the south end of Park Street – near First Street, Mark will give to director to repair. The water leak by the Yacht Club has been repaired. Mark informed the committee that the City is working with Boating and Waterways to obtain grant funding to replace the docks; need to obtain information on how many watercraft are over 26 foot.
- B. Westside Park:** Public Works Director Mark Brannigan informed the committee that the drinking fountain has been repaired two times and is again broken. It is an inexpensive model that is expensive to repair. Westside Park Committee and City need to coordinate future fountain purchase. The soccer season has ended, but the sport season will be picking up again soon with possibly baseball starting next year.
- C. Westshore Pool:** Pool closed. Public Works Director Mark Brannigan is going to the City Council meeting on November 19 to discuss the upcoming need for major repairs for the pool. The school had agreed to pay half of the maintenance and repair costs, but has been unable to fulfil their portion. Mark sent an email to Erin Hagburg regarding the need to replace the pump, the cost of which could be between \$5,000 and \$10,000. Lynn Andre suggested the sports clubs and the Booster Club as possible sources of funds. Mark informed the committee that the pool cover has not been replaced and the cost of a replacement would be \$15,000. Discussion about the lack of a MOU with the Channel Cats and whether the City is going to pay for everything occurred.

New Business:

- A. Dog Park:** D&D fence proposal of \$2,300 for material and installation, which is not in the budget. Discussion about whether to put on the City agenda or wait until mid-year budget discussions in late January to obtain funding. Ann Blue made a motion to do the fencing now, Suzanne Russell seconded. Motion deadlocked at 2/2. Suzanne Russell made a motion to request funding in the mid-year budget process, Ann Blue seconded. Motion passed 4/0.

- B. Review of Bylaws and meeting requirements: Meeting regularity was discussed.
- C. Policy for Vending at parks: Public Works Director Mark Brannigan informed the committee he will initiate a workshop to include two City Council members - Spillman and Parlet, and to be open to the public with an emphasis on Park Commission / Committee members attending.
- D. Main Street Association Design Committee, Improvement of Library Park, behind Carnegie Library: Discussion on filling in the old fountain area, something to discourage skateboarding. Possible funding from Main Street Association for the design and work to be completed by City Public Works.

Next Meeting & Adjournment:

The next regular meeting will be held January 9, 2014 at 3:00 p.m. There being no further business, the meeting was adjourned at 4:15 pm.

Respectfully submitted,
Cyndy Ader
Department Secretary
Public Works Department