

MINUTES

REGULAR MEETING OF THE LAKEPORT CITY COUNCIL

(ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSOR AGENCY TO THE LAKEPORT REDEVELOPMENT AGENCY)

Tuesday, June 21, 2016

CLOSED SESSION:

Mayor Spillman called the meeting to order at 5:31 p.m., and adjourned to closed session for the following items:

1. CONFERENCE WITH LABOR NEGOTIATOR (Gov. Code § 54957.6): Name of City Negotiator to Attend Closed Session: Rick Haeg and Administrative Services Director Kelly Buendia; Employee Organization: All units.
2. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Gov. Code § 54956.8): Property Address: Utility Easement concerning 818 Lakeport Blvd, Lakeport (APN 025-472-05); Agency Negotiator: Margaret Silveira, City Manager; Negotiating Parties: City of Lakeport and Matt Riveras; Under Negotiation: Price and Terms of Payment

REPORT OUT OF CLOSED SESSION:

Mayor Spillman advised there was no reportable action out of closed session.

I. CALL TO ORDER & ROLL CALL:

Mayor Spillman called the regular meeting of the City Council of the City of Lakeport to order at 6:05 p.m. with Council Members Turner, Parlet, Mattina and Scheel present.

II. PLEDGE OF ALLEGIANCE:

The pledge of allegiance was led by Wilda Shock.

III. ACCEPTANCE OF AGENDA:

Mayor Spillman advised an employee introduction will be added under the Presentations portion of the Agenda.

A motion was made by Council Member Scheel, seconded by Council Member Mattina, and unanimously carried by voice vote, to accept the agenda as amended to add an employee introduction under Presentations.

Urgency Items:

There were no urgency items.

IV. CONSENT AGENDA:

- A. Ordinances: Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.
- B. Minutes: Approve minutes of the regular City Council meeting of June 7, 2016, and the Special Meeting of June 7, 2016.
- C. Warrants: Approve the warrant register of June 8, 2016.
- D. Application 2016-016: Approve Application No. 2016-016 with staff recommendations for the Kiss My Clear Lake Bass event to be held in Library Park, on July 24, 2016.
- E. Application 2016-002 (Amended): Approve amendment to Application No. 2016-002 for the Lakeside Car and Boat Show to reserve parking in the lot adjacent to City Hall.
- F. Application 2016-017: Approve Application No. 2016-017 with staff recommendations for the Shakespeare by the Lake event.
- G. Ordinance Adoption: Solicitation Ordinance Adopt the proposed Ordinance adding Chapter 5.24 of Title 5 of the Lakeport Municipal Code regulating solicitation.
- H. Summer Concert Series: Approve the amended MOU with Bicoastal Media for the production of the Summer Concert Series.

Vote on Consent Agenda:

A motion was made by Council Member Mattina, seconded by Council Member Turner, and unanimously carried by voice vote, to approve the consent agenda, Items A, B, C, D, G, and H. Items E and F were pulled for further discussion.

Item F was pulled by Chief Rasmussen who advised that alcohol will be served at the event and an alcohol permit for the event will be need to be obtained by organizers.

A motion was made by Council Member Turner, seconded by Council Member Mattina, and unanimously carried by voice vote, to approve Application 2016-017 with staff recommendations and an approved alcohol permit.

Item E was pulled by City Manager Silveira who advised that organizers had not yet contacted Park Place regarding potential parking impacts. It was recommended that Council approval be contingent upon event organizers obtaining agreement from Park Place management.

A motion was made by Council Member Scheel, seconded by Council Member Mattina, and unanimously carried by voice vote, to approve the addendum to Application 2016-002 contingent upon agreement on parking from Park Place management.

V. PUBLIC PRESENTATIONS/REQUESTS:

A. Citizen Input:

Dale Minjack addressed the Council regarding Lakeport Disposal. This was a follow up to obtain an answer to a question he posed at a previous meeting regarding Lakeport Disposal's contractual right to implement surcharges.

Mayor Spillman advised he would have staff research the issue with Lakeport Disposal and that he would get a response to Mr. Minjack personally.

B. Presentation: Annual Report

Finance Director Buffalo presented the 2015 Annual Report.

C. Employee Introduction:

Finance Director Buffalo introduced summer intern Anthony Pearce.

VI. PUBLIC HEARING:

A. Delinquent Utilities Ordinance: Water

The staff report was presented by Finance Director Buffalo.

Mayor Spillman opened the Public Hearing at 6:51p.m. There was no citizen input.

Mayor Spillman closed the Public Hearing at 6:52 p.m.

Sitting as the Lakeport City Council,

A motion was made by Council Member Turner, seconded by Council Member Scheel, and unanimously carried by voice vote, to adopt the proposed ordinance amending Section 13.04.060 of Chapter 13.04 of Title 13 of the Lakeport Municipal Code regarding delinquent water charges.

B. Delinquent Utilities Ordinance: Sewer

The staff report was presented by Finance Director Buffalo.

Chair Spillman opened the Public Hearing at 6:53 p.m. There was no citizen input. Chair Spillman closed the Public Hearing at 6:53 p.m.

Sitting as the Board of Directors of the CLMSD,

A motion was made by Board Member Mattina, seconded by Board Member Turner, and unanimously carried by voice vote, to adopt the proposed ordinance amending Section 13.20.360 of Chapter 13.20 of Title 13 of the Lakeport Municipal Code regarding delinquent sewer charges.

C. Utility Rate Adjustment:

The staff report was presented by Finance Director Buffalo.

Rob Schmidt of NHA Advisors gave a presentation regarding their analysis from the financial aspect.

Mayor Spillman opened the Public Hearing at 7:09 p.m.

Mayor Spillman closed the Public Hearing at 7:09 p.m.

A motion was made by Council Member Mattina, seconded by Council Member Parlet, and unanimously carried by voice vote, to adopt the proposed resolution

amending Resolution 2486 (2013) and Resolution 2478 (2013) establishing sewer rates, fees and charges to delay the date of monthly service charge increases.

VII. COUNCIL BUSINESS:

A. Administrative Services Director:

1. Reclassification: City Engineer/Public Works Director

The staff report was presented by Administrative Services Director Buendia.

A motion was made by Council Member Scheel, seconded by Council Member Parlet, and unanimously carried by voice vote, to approve a new classification for a Public Works Director/ City Engineer with a salary range Exempt 5 earning \$7,542 to \$9,167 per month.

B. Police Chief:

1. 2016 Fireworks Operational Plan:

Chief Rasmussen presented the 2016 Illegal Fireworks Police Operation Plan.

A motion was made by Council Member Scheel, seconded by Council Member Turner, and unanimously carried by voice vote, to receive and file the 2016 Illegal Fireworks Police Operation Plan.

C. City Manager

1. FY 2016/17 Budget Adoption and Appropriations Limit

The staff report was presented by City Manager Silveira and Finance Director Buffalo.

A motion was made by Council Member Scheel, seconded by Council Member Mattina, and unanimously carried by voice vote, to adopt the recommended budget for the City of Lakeport and its component units, and authorize the City Manager to expend the appropriations found therein for the fiscal year 2016-17.

VIII. CITY COUNCIL COMMUNICATIONS:

A. Miscellaneous Reports, if any:

City Manager Silveira had nothing to report.

Acting City Attorney Bell had nothing to report.

Finance Director Buffalo had nothing to report.

Acting Public Works Director Grider reported that staff is busy, gearing up for the Fourth of July, finishing 1st street, and getting ready for next year's projects.

Police Chief Rasmussen reported that the L.U.S.D. school board will vote on the proposed School Resource Officer (SRO) on Thursday, and they will be working on a draft contract. The Police Department will do outreach advising fireworks are legal within the Lakeport city limits only. They will post signs at the city limits indicating "Fireworks not allowed beyond this point". Chief Rasmussen also invited the Council to stop by the Fourth of July briefing to be held at 6 p.m. that day.

Community Development Director Ingram reported that the Downtown Improvement Project (DIP) is progressing, the Museum Park sidewalk is coming in soon. There will be a Lakefront Planning grant public outreach meeting July 6th, and the consultant will man a booth at the Friday Concert in the Park for public outreach as well. The Carnegie project is moving along.

Administrative Services Director Buendia reported that this year's Employee Appreciation day is tentatively scheduled for September.

Council Member Turner had nothing to report.

Council Member Mattina had nothing to report.

Council Member Parlet reported he has been working with Mr. Saderlund and Tom Smythe regarding the FEMA Floodplain map. He thanked Cliff Ruzicka for providing maps and advice.

Council Member Scheel reported that Library Park looked good this weekend after the Friday Night Concert and during Saturday's Home Wine and Beer Makers Festival.

Mayor Spillman reported he will attend the August 19th graduation of Police Trainees from academy.

Mayor Spillman adjourned the meeting at 8:34 pm.

IX. ADJOURNMENT:

Marc Spillman, Mayor

ATTEST:

Hilary Britton, Deputy City Clerk