

MINUTES

REGULAR MEETING OF THE LAKEPORT CITY COUNCIL

(ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSOR AGENCY TO THE LAKEPORT REDEVELOPMENT AGENCY)

Tuesday, May 17, 2016

CLOSED SESSION:

Mayor Pro Tem Mattina called the meeting to order at 4:00 P.M. and adjourned to closed session at 4:01 P.M. for the following items:

1. CONFERENCE WITH LABOR NEGOTIATOR (Gov. Code § 54957.6): Name of City Negotiator to Attend Closed Session: Rick Haeg and Administrative Services Director Kelly Buendia; Employee Organization: All units.
2. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Gov. Code § 54956.8): Property Address: Utility Easement concerning 818 Lakeport Blvd, Lakeport (APN 025-472-05); Agency Negotiator: Margaret Silveira, City Manager; Negotiating Parties: City of Lakeport and Matt Riveras; Under Negotiation: Price and Terms of Payment

REPORT OUT OF CLOSED SESSION:

Mayor Pro Tem Mattina advised there was no reportable action out of closed session.

I. CALL TO ORDER & ROLL CALL:

Mayor Pro Tem Mattina called the regular meeting of the City Council of the City of Lakeport to order at 6:00 p.m. with Council Members Turner, Parlet, and Scheel present. Mayor Spillman was absent

II. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by City Clerk Buendia.

III. ACCEPTANCE OF AGENDA:

Mayor Pro Tem Mattina advised there was a request to move items C.2. and C.3. to the beginning of Council Business.

A motion was made by Council Member Scheel, seconded by Council Member Turner, and unanimously carried by voice vote, with Mayor Spillman absent, to accept the agenda as amended.

Urgency Items:

There were no urgency items.

IV. CONSENT AGENDA:

- A. Ordinances: Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.
- B. Minutes: Approve minutes of the special City Council meeting of April 25, 2016 and the regular City Council meeting of May 3, 2016.
- C. Warrants: Approve the warrant register of May 11, 2016.
- D. Application 2016-014: Approve Application No. 2016-014 with staff recommendations for the Lake County Chamber of Commerce for the following events: Annual Memorial Day Parade (May 28, 2016); Oktoberfest (October 1, 2016).
- E. Application WP-2016-002: Approve Application 2016-002 with staff recommendations for the annual Grillin' on the Green fundraiser to be held at Westside Park (August 6, 2016).
- F. Lakeport Main Street Association: Approve the proposed 2015-2017 MOU between the City and the Lakeport Main Street Association (LMSA), and receive and file the 2014/2015 LMSA Annual Report.
- G. Employment Contract: Approve employment contract with Margaret Silveira for City Manager services.
Vote on Consent Agenda A motion was made by Council Member Scheel, seconded by Council Member Parlet, and unanimously carried by voice vote, with Mayor Spillman absent, to approve the Consent Agenda Items A-G.

V. PUBLIC PRESENTATIONS/REQUESTS:

- A. Citizen Input: There was no citizen input.
- B. Introduction of New Employee: Chief Rasmussen introduced new Police Officer Victor Rico.

VI. COUNCIL BUSINESS:**A. Chief of Police****1. Ordinance Introduction**

The staff report was presented by Chief Rasmussen.

Shannon Kimble-Auth spoke in opposition of the ordinance. Lenny Mathews commented about the California penal code that already addresses aggressive panhandling. Suzanne Russell thanked staff for bringing the ordinance forward.

A motion was made by Council Member Scheel, seconded by Council Member Parlet, and unanimously carried by voice vote, with Mayor Spillman absent, to introduce the first reading of the proposed Solicitation Ordinance and set a public hearing for June 7, 2016.

B. Community Development Director**1. Hartley Street Pedestrian Improvement Project:**

The staff report was presented by Community Development Director Ingram.

A motion was made by Council Member Parlet, seconded by Council Member Scheel, and unanimously carried by voice vote, with Mayor Spillman absent, to approve the resolution authorizing the City Manager to submit an Active Transportation Program grant application for the Hartley Street Pedestrian improvements project and authorize the mayor to submit a letter of support for the project.

C. Finance Director**1. Utility Rate Review**

The staff report was presented by Finance Director Buffalo.

A motion was made by Council Member Turner, seconded by Council Member Scheel, and unanimously carried by voice vote, with Mayor Spillman absent, to approve staff's recommendation as presented, and schedule a public hearing at Council's regularly scheduled meeting of June 21, 2016 to consider:

1. Delaying the implementation of the sewer rate adjustment scheduled for July 1, 2016 to July 1, 2017; and
2. Reducing the rate to half the current, appropriate rate for any account for which the service address is vacant and water service is not being used.

2. Municipal Financing Agency of Lakeport/Lakeport City Council: Lakeport Police Station Acquisition and Renovation Project

The staff report was presented by Finance Director Buffalo. Bond Council Cameron Weist also presented information to the City Council.

Sitting as the Lakeport City Council:

A motion was made by Council Member Scheel, seconded by Council Member Parlet, and unanimously carried by voice vote, with Mayor Spillman absent, to adopt a proposed resolution adopting the USDA RUS Bulletin 1942-47 Loan Resolution, and further, adopt a proposed resolution approving, authorizing and directing execution of certain financing documents in connection with the Municipal Financing Agency of Lakeport, Series 2016 Lease Revenue Bonds (Police Station Acquisition and Renovation Project), and providing for other matters properly related thereto.

Sitting as the Municipal Financing Agency of Lakeport Board:

A motion was made by Board Member Scheel, seconded by Board Member Parlet, and unanimously carried by voice vote, with Chairperson Spillman absent, to adopt a proposed resolution approving, authorizing and directing execution of certain financing documents in connection with the Municipal Financing Agency of Lakeport, Series 2016 Lease Revenue Bonds (Police Station Acquisition and Renovation Project), and providing for other matters properly related thereto.

3. USDA Loan Documents: Refinancing Outstanding Series

The staff report was presented by Finance Director Buffalo. Bond Council Cameron Weist also presented information to the City Council.

2000 Water Enterprise
Certificates of Participation

Suzanne Russell asked about the total cost.

A motion was made by Council Member Turner, seconded by Council Member Scheel, and unanimously carried by voice vote, with Mayor Spillman absent, to approve the proposed Resolution as well as approve and authorize the City Manager and Finance Director to work with the financing team to solicit bids for the purchase of the 2016 Obligations, sign all documents related to the transaction, and execute the prepayment of the 2000 Obligations.

D. City Manager

1. Public Safety Town Hall Update

City Manager Silveira gave a staff report as an update of the results from the Public Safety Town Hall meeting held April 25, 2016. Chief Rasmussen and Finance Director Buffalo also provided insight on the meeting.

Council had no further direction to staff at this time.

VII. CITY COUNCIL COMMUNICATIONS:

A. Miscellaneous Reports, if any:

City Manager Silveira had no report.

City Attorney Ruderman had no report.

Public Works Superintendent Grider reported that Public Works is busy with the Downtown Improvement Project, the Bevins Street Rehab Project and the Westshore pool opening next week.

Finance Director Buffalo reported he had sent out quarterly reports, and will soon wrap up the annual report.

Chief Rasmussen had no report.

Community Development Director Ingram reported he still is working on Downtown Improvement Project details, as well as the Lakefront Revitalization project.

Administrative Services Director/City Clerk Buendia had no report.

Council Member Turner reported that the LMSA will hold an all members meeting at the Yacht Club on Thursday.

Council Member Mattina will attend LAFCO this week. She also attended the stakeholder meeting for the Lakefront Revitalization Project.

Council Member Parlet reported that ambassadors were invited from around California Chambers of Commerce. Rotary will honor "Top 40" students from around the County during the week.

Council Member Scheel will attending the top 40 event, Senior Boards, the League division meeting Friday and a firefighter's benefit on Saturday.

VIII. ADJOURNMENT:

Mayor Pro Tem Mattina adjourned the meeting at 7:56 p.m.

ATTEST:

Stacey Mattina, Mayor Pro Tem

Kelly Buendia, City Clerk