

# MINUTES

## REGULAR MEETING OF THE LAKEPORT CITY COUNCIL

(ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSION AGENCY TO THE LAKEPORT REDEVELOPMENT AGENCY)

Tuesday, April 19, 2016

City Council Chambers, 225 Park Street, Lakeport, California 95453

Any person may speak for three (3) minutes on any agenda item; however, total public input per item is not to exceed 15 minutes, extended at the discretion of the City Council. This rule does not apply to public hearings. Non-timed items may be taken up at any unspecified time.

### CLOSED SESSION:

Mayor Spillman called the meeting to order at 5:03 P.M. and adjourned to closed session at 5:04 P.M for the following item: Public Employee Performance Evaluation (Gov. Code § 54957): City Manager.

### OPEN SESSION:

A. Report Out of Closed Session:

Mayor Spillman announced there was no reportable action out of closed session.

B. Labor Negotiator(s):

Mayor Spillman announced that the Council needs to appoint a negotiator for contract negotiations with the City Manager. Council discussed the appointment of a negotiator.

A motion was made by Council Member Scheel to nominate Council member Mattina as a negotiator for contract negotiations with the City Manager. The motion was carried unanimously by voice vote.

A motion was made by Council Member Scheel to nominate Council member Turner as a negotiator for contract negotiations with the City Manager. The motion was carried unanimously by voice vote.

### CLOSED SESSION:

Mayor Spillman adjourned to closed session for the following item:

Conference with Labor Negotiator pursuant to Government Code §54957.6; Name of City Negotiators to Attend Closed Session: Council Members Mattina and Turner; Unrepresented Employee: City Manager.

Mayor Spillman announced there was no reportable action out of closed session.

### I. CALL TO ORDER & ROLL CALL:

Mayor Spillman called the regular meeting of the City Council of the City of Lakeport to order at 6:15 p.m. with Council Member Turner, Council Member Parlet, Council Member Mattina, and Council Member Scheel present.

### II. PLEDGE OF ALLEGIANCE:

The Pledge of allegiance was led by Ron Campos.

### III. ACCEPTANCE OF AGENDA:

A motion was made by Council Member Scheel, seconded by Council Member Parlet, and unanimously carried by voice vote to move to accept agenda as posted.

Urgency Items:

### IV. CONSENT AGENDA:

*The following Consent Agenda items are expected to be routine and noncontroversial. They will be acted upon by the Council at one time without any discussion. Any Council Member may request that any item be removed from the Consent Agenda for discussion under the regular Agenda. Removed items will be considered following the Consent Calendar portion of this agenda.*

A. Ordinances:

Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.

B. Minutes:

Approve minutes of the regular City Council meeting of April 5, 2016.

C. Warrants:

Approve the warrant register of April 14, 2016.

D. Application 2016-010:

Approve Application No. 2016-010 with staff recommendations for the annual Cardboard and Duct Tape Regatta to be held on July 04, 2016.

E. Westshore Pool:

Approve the proposed Agreement between the City and the County of Lake to share the costs incurred to reopen the Westshore Pool.

- F. Lake County Marketing Program: Approve the proposed amendment No. 1 to the Agreement between the City and the County of Lake for participation in the Lake County Marketing Program
- G. Contract Modification: Approve the amendment to the professional services agreement for Curren Consulting for the provision of City Engineering services and authorize the City Manager to execute the amendment.
- Vote on Consent Agenda: A motion was made by Council Member Mattina, seconded by Council Member Scheel, and unanimously carried by voice vote to approve the consent agenda Items A-G.

**V. PUBLIC PRESENTATIONS/REQUESTS:**

- A. Citizen Input: Ruth Shriber stated she was speaking on behalf of ten neighbors asking that the city abate a neighboring property at 767 Third Street and lien the property due to blight.
- Community Development Director Ingram advised that the Building Department is aware of the situation and will continue to address the issue with the current owner of the property.
- John Saare read one letter from neighbors of the 767 Third Street aforementioned property. John Saare also commented and affirmed Ms. Shriber's comments.
- Bill Graham requested that bike lanes get marked on Lake Shore Boulevard which are washed away and/or covered with gravel. Public Works Director Brannigan advised he would put in a work order for the problem to be addressed.
- Suzanne Lyons also commented on the bike lanes. She further asked about Friday closures of City Offices.
- Nicole Wagner asked about Friday closures of City offices.
- Wilda Shock spoke about the Lake County Health Leadership Network on Friday May 6 regarding the Lake County Wellness Road Map – Planning for Action.

**VI. PUBLIC HEARING**

- A. Traffic Safety Advisory Committee: City Clerk Buendia presented the staff report regarding the reorganization of the Traffic Safety Advisory Committee.
- Mayor Spillman opened the Public Hearing at 6:45 P.M.
- Ann Blue commented that she would like monthly meetings. She further suggested that membership be extended to the Lakeport zip code.
- Suzanne Russell commented that she would like monthly meetings.
- Suzanne Lyons commented on the importance of regular meetings.
- Ron Campos commented on the importance of the Committee.
- Mayor Spillman closed the Public Hearing at 6:58 P.M.
- Council discussed the following changes
1. The Committee to meet every other month, and
  2. Two (2) seats on the Committee to be open to County residents as well as City residents, to serve at the discretion of the Council.
- City Attorney Ruderman advised that with these changes the amended proposed ordinance would need to come back before the City Council for a second reading and Public Hearing.

A motion was made by Council Member Scheel, seconded by Council Member Parlet, and unanimously carried by voice vote to adopt the proposed Ordinance of the City Council of the City of Lakeport Amending Chapter 2.22 of Title 2 of the Lakeport Municipal Code Regarding the Traffic Safety Advisory Committee with

recommended changes and set for a second reading/public hearing at the May 3, 2016 regular Council meeting.

## VII. COUNCIL BUSINESS:

### A. Finance Director

1. Municipal Financing Agency of Lakeport/Lakeport City Council: USDA Water Projects Loan Closing

City Manager Silveira and Finance Director Buffalo presented the staff report regarding the USDA Water Project loan closing. Cameron Weist, Counsel was available by telephone to provide further explanation to the Council.

Sitting as the Lakeport City Council:

A motion was made by Council Member Mattina, seconded by Council Member Scheel, and unanimously carried by voice vote to adopt a proposed Resolution adopting the USDA RUS Bulletin 1780-27 Loan Resolution.

A motion was made by Council Member Mattina, seconded by Council Member Turner, and unanimously carried by voice vote to adopt a proposed Resolution Approving a Trust Agreement, Installment Sale Agreement and Grant agreement and Certain other Documents in Connection with the Authorization, Preparation, Sale and Delivery of Municipal Financing Agency of Lakeport, Series 2016 Water Enterprise Revenue Bonds, and Authorizing and Directing Certain Actions with Respect thereto.

Sitting as the Municipal Financing Agency of Lakeport Board:

A motion was made by Board Member Scheel, seconded by Board Member Parlet, and unanimously carried by voice vote to adopt a proposed JPA Resolution Approving a Trust Agreement, Installment Sale Agreement, Assignment Agreement and Certain other Documents in Connection with the Authorization, Preparation, Sale and Delivery of Municipal Financing Agency of Lakeport, Series 2016 Water Enterprise Revenue Bonds, and Authorizing and Directing Certain Actions with Respect thereto.

1. Consultant Selection:

City Manager Silveira presented the staff report regarding the selection of a consulting firm to research a potential revenue ballot measure.

Nicole Wagner asked about the cost of the consultant.

Suzanne Lyons asked about the length of the survey.

Michael Green showed support for the survey.

A motion was made by Council Member Scheel, seconded by Council Member Turner, and unanimously carried by voice vote to select Fairbank, Maslin, Maullin, Metz & Associates (FM3) to provide public opinion research and feasibility assessment related to a possible revenue ballot measure, authorize increased budget appropriations from the general fund reserve in the amount of \$25,000.00, and approve and authorize the City Manager to negotiate final terms with the firm and execute a professional services agreement with said firm.

2. Loan Committee

City Manager Silveira presented the staff report regarding the reorganization of the Loan Committee.

A motion was made by Council Member Mattina, seconded by Council Member Turner, and unanimously carried by voice vote to relieve current Council-appointed membership to the City of Lakeport Loan Committee of further duties or commitments to serve, and authorize the City Manager or designee to appoint membership at his/her discretion.

### B. Community Development Director

1. Bid Award:

Community Development Director Ingram presented the staff report regarding the bid award for the Downtown Improvement Project Phase II.

Ron Campos commented about the safety of the sidewalk widening. He also

expressed concerns over road and sidewalk closures in front of his business.

Nicole Wagner posed several questions to the Council regarding contingencies, old water and sewer infrastructure, trees, and documentation as to the location of underground infrastructure.

Suzanne Lyons spoke regarding trees and utilities infrastructure.

A motion was made by Council Member Turner, seconded by Council Member Mattina, and unanimously carried by voice vote to approve a resolution awarding the contract for the Downtown Improvement Project Phase II to Granite Construction and authorizing the City Manager to execute the agreement with associated Construction Change Order No. 1 and approve the request for substitution of electrical subcontractor.

**VIII. CITY COUNCIL COMMUNICATIONS:**

**A. Miscellaneous Reports, if any:**

City Manager Silveira had no report.

City Attorney Ruderman will be attending the League of California Cities City Attorney Conference.

Finance Director Buffalo had no report.

Public Works Director Brannigan thanked the City Council for the opportunity to work at the City for 17 years.

Chief Rasmussen advised that the Coffee with a Cop event will be held April 21, 2016, and the Town Hall meeting will be held April 25, 2016 at 6:00 pm.

Community Development Director Ingram gave an update on the progress of the Lakefront revitalization plan.

Administrative Services Director Buendia reported that there will be a retirement party for Public Works Director Brannigan.

Council Member Turner reported on the Channel Cats Bingo Night to be held April 23, 2016.

Council Member Mattina expressed appreciation to Mark Brannigan for his years of service.

Council Member Scheel also thanked Mark Brannigan for years of service. He mentioned Coffee with a Cop, the Channel Cat's Bingo. He will attend Legislative Days in Sacramento next week.

Council Member Parlet reported that his iPad crashed.

Mayor Spillman thanked Council member Turner for helping plant trees at Westside park.

**IX. ADJOURNMENT:**

Mayor Spillman adjourned the meeting at 8:53 P.M.

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MARK SPILLMAN, Mayor

ATTEST:

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KELLY BUENDIA, City Clerk