

MINUTES

REGULAR MEETING OF THE LAKEPORT CITY COUNCIL

(ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESOR AGENCY TO THE LAKEPORT REDEVELOPMENT AGENCY)

Tuesday, March 1, 2016

- I. **CALL TO ORDER & ROLL CALL:** Mayor Spillman called the regular meeting of the City Council of the City of Lakeport to order at 6:01 p.m. with Council Members Turner, Mattina, Scheel, and Parlet present.
- MOMENT OF SILENCE:** Mayor Spillman called for a moment of silence in honor of long-time Lakeport City Clerk, Bernice Hudson.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Ross Kauper.
- III. **ACCEPTANCE OF AGENDA:** Mayor Spillman stated that staff had requested the following changes to the agenda:
1. Pull item V.C. from the agenda as Finance Director Buffalo is out of town.
 2. Pull VII.A.1. from the agenda. The City was notified by the applicant that the parade has been cancelled.
 3. Allow Chief Rasmussen to given his initial Council Communication at the beginning of the meeting, prior to the consideration of the Consent Agenda to accommodate a guest of the Lakeport Police Department.
- A motion was made by Council Member Scheel, seconded by Council Member Parlet, and unanimously carried by voice vote to accept the agenda as amended.
- Urgency Items: There were no Urgency Items.
- IV. **CONSENT AGENDA:** *The following Consent Agenda items are expected to be routine and noncontroversial. They will be acted upon by the Council at one time without any discussion. Any Council Member may request that any item be removed from the Consent Agenda for discussion under the regular Agenda. Removed items will be considered following the Consent Calendar portion of this agenda.*
- A. Ordinances: Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.
- B. Minutes: Approve minutes of the regular City Council meeting of February 16, 2016.
- C. Warrants: Approve the warrant register of February 23, 2016.
- D. Application 2016-005: Approve application 2016-005 with staff recommendations for the Cinco de Mayo Celebration to be held in Library Park on May 1, 2016.
- E. Support Letter: Approve sending a letter of support for AB1559 (Dodd) which would increase the period for individuals and businesses to defer payment of taxes and fees to the Board of Equalization from one month to three months in the case of a declared disaster.
- F. Comprehensive Annual Financial Report: Receive and file the 2015 Comprehensive Annual Financial Report (CAFR) for the City of Lakeport.
- G. Contract for Annual Fireworks Display: Approve the contract with Pyro Spectaculars North, Inc. for the Annual Fireworks display, and authorize the City Manager to execute the contract.
- Vote on Consent Agenda: Shushan Vetzmdian of the Cinco de Mayo committee thanked the Council for allowing past use of Library Park for the event.
- A motion was made by Council Member Mattina, seconded by Council Member Turner, and unanimously carried by voice vote to approve the Consent Agenda, Items A-G.
- V. **PUBLIC PRESENTATIONS/REQUESTS:**
- A. Citizen Input: There was no input from the public.

- B. Presentation: Mayor Spillman read a Proclamation honoring Planning Commissioner Ross Kauper for his years of dedicated service to the City of Lakeport Planning Commission.
- C. Presentation: Mayor Spillman stated that the budget award was removed from the agenda and will be placed on a future agenda.

VI. PUBLIC HEARINGS:

- A. Ordinance: Somberg Zone Change
Community Development Director Ingram presented the staff report regarding the Zone Change.
Mayor Spillman opened the Public Hearing at 6:27 p.m. Ray Somberg, Property Owner, spoke in favor of the project and answered questions of the Council. Steve Bellah of Conser Land Surveying was available for questions. There was no opposition from the public. Mayor Spillman closed the Public Hearing at 6:31 p.m.
1. A motion was made by Council Member Mattina, seconded by Council Member Turner, and unanimously carried by voice vote to adopt a Mitigated Negative Declaration for the Ray Somberg General Plan Amendment (GPA 15-02/GPA 15-03) and Zone Change (ZC 15-02/ZC 15-03) project based on the information and findings contained in the Initial Study/Environmental Review (ER 15-03) and dated January 13, 2015
 2. A motion was made by Council Member Turner, seconded by Council Member Scheel, and unanimously carried by voice vote to approve the proposed General Plan Amendment from Resort Residential to Major Retail and Residential with the findings contained in the proposed Resolution.
 3. A motion was made by Council Member Scheel, seconded by Council Member Turner, and unanimously carried by voice vote to approve the proposed Zone Change from R-5, Resort/High Density Residential to C-2, Major Retail and R-1, Single Family Residential with the findings contained in the proposed Ordinance.
- B. Environmental Review: Downtown Lakeport Improvement Plan Phase II
Community Development Director Ingram presented the staff report regarding the Environmental Review for the Downtown Lakeport Improvement Plan Phase II.
Mayor Spillman opened the Public Hearing at 7:21 p.m. No testimony was provided by the public. Mayor Spillman closed the Public Hearing at 7: 22 p.m.
A motion was made by Council Member Mattina, seconded by Council Member Turner, and unanimously carried by voice vote to adopt an amended Mitigated Negative Declaration for the City of Lakeport project based on the information and findings contained in the Initial Study/Environmental Review (ER 06-01) and dated February 3, 2016.

VII. COUNCIL BUSINESS:

- A. City Manager
1. Application 2016-004: St. Patrick's Day Parade
This item was pulled at the request of the applicant.
- B. Finance Director
1. Approve Contract: Polestar Computers
City Manager Silveira presented the staff report regarding the contract with Polestar computers for IT Services.
A motion was made by Council Member Scheel, seconded by Council Member Mattina, and unanimously carried by voice vote to approve and authorize the City Manager to execute a professional services agreement with Polestar Computers for the provision of IT support services.

VIII. CITY COUNCIL COMMUNICATIONS:**A. Miscellaneous Reports, if any:**

City Manager Silveira had no report.

City Attorney Ruderman had no report.

Public Works Director Brannigan reported that a contractor will be inspecting the new Fifth Street bathroom site and delivery of the building is anticipated within the next few weeks.

Police Chief Rasmussen: (Report given prior to consideration of Consent Agenda) The Chief introduced Lieutenant Hector Perez, the commander for the California Highway Patrol's Clear Lake Area office. Due to staffing issues, the CHP has agreed to handle traffic law enforcement within the City of Lakeport temporarily. They will be able to handle DUI calls, collisions, and traffic enforcement. Commander Perez looks forward to the partnership and is happy to assist in maintaining public safety in the city.

The Chief exhibited an external armor vest that the department is testing. The vests are supposed to minimize back injury because they are lighter than the current under shirt vests.

Community Development Director Ingram reported that a mandatory pre-bid meeting for contractors on the Downtown Project will take place tomorrow. A consultant selection committee meeting took place today to review the Lakefront Planning Project.

Administrative Services Director/City Clerk Buendia stated that executive staff will participate in career day at the high school in hopes to encourage the youth to enter into careers in local government.

Council Member Turner reported that the City of Lakeport is going to be a corporate member of Rotary International service organization. She will be participating in Bicoastal Media's fundraiser for St. Jude's Children Research Hospital on Thursday.

Council Member Mattina attended the Division meetings of the League of California Cities in Willits on February 26, 2016.

Council Member Parlet appreciates the cost savings realized by City staff being proactive on projects such as the solar array project, rather than hiring consultants and outside contractors to do the work.

Council Member Scheel echoed his colleague's previous announcements and stated that he will also attend the career day. SBA Fire Recovery EXPO will be held this Thursday in Council Chamber. Rachelle Domiata has been placed on the APC as the at-large member for the City of Lakeport.

Mayor Spillman mentioned he would like to sit in on George Spurr's first Planning Commission meeting, which will be in April. The Westside Park Board meeting is Wednesday night.

IX. ADJOURNMENT:

Mayor Spillman adjourned the meeting at 7:48 p.m.

ATTEST:

MARC SPILLMAN, Mayor

KELLY BUENDIA, City Clerk