

MINUTES

REGULAR MEETING OF THE LAKEPORT CITY COUNCIL

(ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSOR AGENCY TO THE LAKEPORT REDEVELOPMENT AGENCY)

Tuesday, February 16, 2016

- I. **CALL TO ORDER & ROLL CALL:** Mayor Spillman called the regular meeting of the City Council of the City of Lakeport to order at 6:00 p.m. with Council Members Turner, Mattina, Scheel, and Parlet present.
- II. **PLEDGE OF ALLEGIANCE:** The pledge of allegiance was led by Public Works Director Brannigan
- III. **ACCEPTANCE OF AGENDA:** A motion was made by Council Member Scheel, seconded by Council Member Mattina, and unanimously carried by voice vote to accept the agenda as amended, with item V.B. pulled due to the absence of Ross Kauper, and moving item VI.B.3. to be considered first under Council Business.
- Urgency Items: There were no urgency items.
- IV. **CONSENT AGENDA:**
- A. Ordinances: Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.
- B. Minutes: Approve minutes of the regular City Council meeting of February 2, 2016.
- C. Warrants: Approve the warrant register of February 8, 2016.
- D. Return/Reject Claim: Reject and return the claims of Nine Green on the advice of REMIF.
- E. Support Letter: Approve sending a letter to the California Court Facilities Advisory Committee supporting additional funding for the New Lakeport Courthouse project.
- Vote on Consent Agenda: A motion was made by Council Member Mattina, seconded by Council Member Scheel, and unanimously carried by voice vote to approve the Consent Agenda, Items A-E.
- V. **PUBLIC PRESENTATIONS/REQUESTS:**
- A. Citizen Input: There was no citizen input.
- B. Presentation: Proclamation honoring Planning Commissioner Ross Kauper for his years of dedicated service to the City of Lakeport Planning Commission.
- This item was pulled as Commissioner Kauper was unable to attend the meeting.
- VI. **COUNCIL BUSINESS:**
- A. City Clerk
1. Appointment to the Planning Commission: City Manager Silveira presented the staff report regarding appointing a new Planning Commissioner to replace retired Commissioner Kauper on the Planning Commission.
- A motion was made by Council Member Scheel, seconded by Council Member Mattina, and unanimously carried by voice vote to appoint George Spurr to the Planning Commission effective immediately, to a term expiring December 31, 2018.
2. Appointments to the Traffic Safety Advisory Committee: City Manager Silveira presented the staff report regarding the appointments to the Traffic Safety Advisory Committee.
- Suzanne Russell and Suzanne Lyons spoke on this matter.
- A motion was made by Council Member Turner seconded by Council Member Scheel, and unanimously carried by voice vote to appoint George Spurr and Frank Dollosso as voting members to the Traffic Safety Advisory Committee effective

immediately, to a term expiring March 1, 2017

B. Public Works Director

1. Downtown Walking Trail

Public Works Director Brannigan presented the staff report regarding the proposed Downtown Walking Trails.

Suzanne Lyons and Ann Blue spoke in favor of the trails.

After discussion amongst the Council, it was agreed that "trails" should be replaced by "paths", and that "plan" should be replaced with "concept"

A motion was made by Council Member Scheel, seconded by Council Member Parlet, and unanimously carried by voice vote to approve the Parks and Recreation Commission's Walking Path conceptual plan and authorize the development of paths from Library Park to 16th Street and High Street per grant fund priorities.

2. Fifth Street Bathroom

Public Works Director Brannigan presented the staff report regarding unisex use and signage for the new Fifth Street bathroom.

Suzanne Russell, Ann Blue and Suzanne Lyons spoke in favor of the unisex bathroom.

A motion was made by Council Member Mattina, seconded by Council Member Turner, and unanimously carried by voice vote to approve the Parks and Recreation Commission's request to have the new Fifth Street bathroom at Library Park established and signed as unisex.

3. Patch Truck Replacement

Public Works Superintendent Grider presented the staff report regarding the purchase of a new Patch Truck.

A motion was made by Council Member Mattina, seconded by Council Member Turner, and unanimously carried by voice vote to authorize the City Manager to sign a purchase order and the lease/purchase agreement paperwork required in the lease/purchase of the replacement patch truck.

VII. **CITY COUNCIL COMMUNICATIONS:**

A. Miscellaneous Reports, if any:

City Manager Silveira requested the Council to contact her regarding dinner reservations for the upcoming League meeting in Willits.

Police Chief Rasmussen had nothing to report.

City Attorney Ruderman had nothing to report.

Community Development Director Ingram advised the Downtown Project moving, he is getting it legally posted in order to go out to bid.

In addition, he reported that about \$400,000.00 was lost for transportation projects county wide due to State budget cuts for regional transportation projects. As a result, the APC will cut the South Main Street/Lakeport Blvd. roundabout project, but is trying to keep the South Main Corridor Project.

Public Works Director Brannigan nothing to report

Finance Director Buffalo will email CAFR, and bring back at the next meeting.

Council Member Turner nothing to report.

Council Member Mattina nothing to report.

Council Member Scheel and Finance Director Buffalo will do the annual video and talking with people on the street to go with the budget. The Chamber's spring business fair will be held tomorrow at the fairgrounds. He will be attending the goal planning meeting at City Hall, and the League meeting in Willits.

Council Member Parlet passed his Food Handling Safety evaluation.

Mayor Spillman sat in on the LMSA Board meeting. There is confusion on

whether Marc is a voting member. City Attorney Ruderman advised they would need to check LMSA bylaws and articles to determine whether the City's representative is a voting member.

VIII. ADJOURNMENT:

Mayor Spillman adjourned the meeting at 7:06 p.m.

Marc Spillman, Mayor

Hilary Britton, Deputy City Clerk