

MINUTES

REGULAR MEETING OF THE LAKEPORT CITY COUNCIL

(ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESOR AGENCY TO THE LAKEPORT REDEVELOPMENT AGENCY)

Tuesday, January 19, 2016

- I. CALL TO ORDER & ROLL CALL:** Mayor Spillman called the regular meeting of the City Council of the City of Lakeport to order at 6:00 p.m. with Council Members Kenneth Parlet, Stacey Mattina, Martin Scheel, and Mireya Turner present.
- II. PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Ken Wicks.
- III. ACCEPTANCE OF AGENDA:** Mayor Spillman advised that Item VI.B was incorrectly agendized and that the item will be considered at the February 2, 2016 meeting.
- A motion was made by Council Member Scheel, seconded by Council Member Mattina, and unanimously carried by voice vote to accept the agenda as amended, with item VI.B deleted.
- Urgency Items: There were no urgency items.
- IV. CONSENT AGENDA:**
- A. Ordinances: Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.
- B. Minutes: Approve minutes of the regular City Council meeting of January 5, 2016.
- C. Warrants: Approve the warrant register of January 6, 2016.
- D. Northern California Rural Zero Emission Bus Commercial Deployment Project Application: Approve sending a letter to the California Air Resources Board supporting the Northern California Rural Zero Emission Bus Commercial Deployment Project Grant Application.
- Vote on Consent Calendar: Mayor Spillman corrected Item IV.B to reflect the meeting date of January 5, 2016.
- A motion was made by Council Member Mattina, seconded by Council Member Turner, and unanimously carried by voice vote to approve the Consent Calendar.
- V. PUBLIC PRESENTATIONS/REQUESTS:**
- A. Citizen Input: There was no citizen input.
- B. Presentation: Finance Director Buffalo introduced new Finance Department employee Tari Rogers.
- VI. PUBLIC HEARINGS:**
- A. Ordinances: City Clerk and Finance Director
- City Manager Silveira presented the staff report supporting the adoption two proposed ordinances:
- a) Adopting Section 2.14 of Title 2 of the Lakeport Municipal Code regarding the City Finance Director.
- Mayor Spillman opened the Public Hearing. No testimony was offered from the public. Mayor Spillman closed the hearing.
- A motion was made by Council Member Scheel, seconded by Council Member Mattina, and unanimously carried by voice vote to adopt the proposed ordinance adopting Section 2.14 of Title 2 of the Lakeport Municipal Code regarding the City Finance Director.
- b) Amending Chapter 2.12 of Title 2 of the Lakeport Municipal Code regarding the City Clerk.
- Mayor Spillman opened the Public Hearing. No testimony was offered from the public. Mayor Spillman closed the hearing.

A motion was made by Council Member Mattina, seconded by Council Member Turner, and unanimously carried by voice vote to adopt the proposed ordinance amending Chapter 2.12 of Title 2 of the Lakeport Municipal Code regarding the City Clerk.

- B. Ordinance: Changes to the Zoning Ordinance

The item was re-agendized to the February 2, 2016 City Council meeting.

VII. COUNCIL BUSINESS:

- A. Finance Director

1. Year-End Budget Review

Finance Director Buffalo gave a presentation of the quarterly and year-end financial report summarizing the City's overall financial activity and position through June 30, 2015.

VIII. CITY COUNCIL COMMUNICATIONS:

- A. Miscellaneous Reports, if any:

Community Development Director Ingram reported that he will be presenting a few items at the February 2, 2016 meeting.

Chief Rasmussen reported that the new Nixle software upgrades has been implemented and should go live this week for the reverse 911 feature. The "Tip" feature was utilized successfully to log tips for a case on Friday. The department is also working on an expanded camera registration for residents that have security cameras.

Finance Director Buffalo reported that he will continue to evaluate Council Chamber audio system and try to enhance reliability. He is also looking at options to enhance video capabilities in the Chamber.

Council Member Scheel advised that the Attorney General had determined that the pass-through fee for PEG is not a tax, so PEG will now start distributing funding for the City of Clearlake's video streaming. It may be possible to get funding from PEG for video upgrades for the City.

Public Works Director Brannigan had nothing to report.

City Attorney Ruderman had nothing to report.

City Manager Silveira reminded the Council that the annual Goal Setting meeting has been set for February 26, 2016, from 9:00 a.m. – 2 p.m. at City Hall.

Administrative Services Director Buendia reported that the Police Trainee recruitment went well.

Council Member Turner reported that she will attend the Chamber of Commerce Board Installation dinner on Wednesday. She will also attend the League's Transportation, Communication and Public Works Legislative meeting in Sacramento on Thursday.

Council Member Mattina attended the LUSD school board meeting with Council Member Turner and City Manager Silveira. She reported that the new bond went well, and the Westshore Pool will be torn down and a new pool will be constructed. The new pool should be operable by 2017. This is the last summer that Westshore pool will be operated. There is hope that the City will be able to fund a School Resource officer in the future.

Council Member Mattina will attend the LAFCo meeting on Wednesday in Clearlake, and she will be in Sacramento for the League's Environmental Legislative Committee meeting.

Council Member Parlet reported that he had heard a complaint from a resident regarding garbage trucks leaking and breaking glass – he contacted Lance at Lakeport Disposal who advised that residents should contact Lakeport Disposal immediately when they witness these incidents, so that Lakeport Disposal can

investigate.

Council Member Scheel reported that he will not attend the LAFCo meeting, unless the Clearlake representative is unable to attend. He will attend the Chamber Installation Dinner, and attend League meetings in Sacramento on Friday.

Mayor Spillman inquired about the public meeting on Thursday regarding the Downtown Improvement Project. Community Development Director Ingram invited interested parties to attend.

IX. ADJOURNMENT:

Mayor Spillman adjourned the meeting at 7:20 p.m.

Marc Spillman, Mayor

ATTEST:

Kelly Buendia, Acting City Clerk