

**CITY OF LAKEPORT
PARKS AND RECREATION COMMISSION
MINUTES
Thursday, March 20, 2014**



Call to Order & Roll Call: The meeting of the City of Lakeport Parks and Recreation Commission was called to order at 3:05 pm, with members Cindy Ustrud, Suzanne Lyons and Ann Blue present. Also present were Public Works Director Mark Brannigan and Public Works Secretary Cyndy Ader. Lynn Andre and Suzanne Russell were absent.

Approval of Agenda: **Ann Blue** made a motion to accept the agenda as proposed. Suzanne Lyons seconded the motion, the motion passed unanimously.

Communications: Citizen Input – none

Consent Calendar: **Suzanne Lyons** made a motion to accept the minutes as proposed. Ann Blue seconded the motion, the motion passed unanimously.

Reports:

- A. Library Park:** Suzanne inquired about the herons and Mark informed her that last year the herons were nesting in the spikes that were put in the trees, and that he had personally seen one in the last few weeks. Ann requested clarification as to where the Garden Club should put their green waste when they were dead-heading and pruning the plants in the park. Mark directed her to put the waste in the trash receptacles.
- B. Westside Park:** No new information on the installation of the drinking fountains. Cindy asked when the water would be turned on in the dog park area Mark responded that he had received a call about that and the water would be turned on Friday March 21, 2014. Ann inquired if individuals were required to have their own insurance when they used the park to which Mark informed the committee that an organized event would indeed need insurance.
- C. Westshore Pool:** The pool is up and running and looking great. The pool pump and the controller to regulate the pump to where it doesn't run at 100% all the time is working. There isn't anyone using the pool at this time. The school has hired a geo-tech engineering firm to complete a soil samples do be completed. The school has to conform to the Field Act. At this point for public swim we don't have life guards hired and typically would have started hiring a month ago. Hopefully if we get an approval we can get swim lessons going in there. The City Manager and the Superintendent of Schools are in discussions as to whether the pool will be open this year. Suzanne inquired if a Joint Powers Agreement and whether or not that would help with not only the pool but also with Westside Park.

New Business:

- A. Park & Recreation Sustainability:** The committee discussed the need to get the City Manager involved. Mark discussed where the process is for beginning Phase III (Equestrian development) is and the need for sustainability and looking at where to obtain the funding to begin the process. Suzanne introduced the concern about insurance for the area and the potential for complaints about the flies and smell.

Old Business:

- A. Dog Park Fencing:** Completed about 2 weeks ago. Water will be turned on March 21, 2014. Signage is going up.
- B. Unimproved Streets – Trails:** Focusing on the area around Main Street. Suzanne will get contact information for Annie Barnes who may be willing to write a grant on a contingency basis.
- C. Commission Member Photos:** Cyndy took pictures of Ann and Cindy. Suzanne will come past the yard on another day to get hers taken. Cyndy will continue efforts to get pictures of all the members to update the website with the new photos and information.

Next Meeting & Adjournment:

The next regular meeting will be held, April 17, 2014 at 3:00 p.m. There being no further business, the meeting was adjourned at 3:30 pm.

Respectfully submitted,
Cyndy Ader
Department Secretary
Public Works Department