

CITY OF LAKEPORT PARKS AND RECREATION COMMISSION MINUTES



Thursday, January 9, 2014

Call to Order & Roll Call: The meeting of the City of Lakeport Parks and Recreation Commission was called to order at 3:05 pm, with members Lynn Andre, Ann Blue and Suzanne Russell present. Lynn Andre accepted the position of temporary Commission Chairperson due to the absence of Cindy Ustrud. Also present were guests Suzanne Lyons (potential Committee member), Paula Pepper-Duggan (Main Street Association), Nancy Ruzicka (late arrival, private citizen), Public Works Director Mark Brannigan and Public Works Secretary Cyndy Ader.

Approval of Agenda: Suzanne Russell made a motion to accept the agenda as proposed. Ann Blue seconded the motion, the motion passed unanimously.

Communications: Citizen Input – (At end of meeting due to late entry of Nancy Ruzicka of 3324 Lakeshore Boulevard) Nancy made a suggestion to the Commission that signage for the Dog Park be added to the Cal Trans sign on Highway 29 and that Parallel Drive street name be changed to College Park Drive. Public Works Director Mark Brannigan directed the Commission that although they could support the name change, they could not implement the change as a Commission. Public Works Director Mark Brannigan stated that he would inquire as to the process then report back to the Commission. Add to new business next month.

Consent Calendar: Changes to the August 8, 2013 Commission Minutes included inserting that the bar-b-que at Westside Park was "Grilling on the Green", and that the City's pool season ended with the starting of the school year, however the Channel Cats continued until October 2013. Minutes were accepted as revised. Suzanne Russell made a motion to accept the minutes as proposed. Ann Blue seconded the motion, the motion passed unanimously. The November 14, 2013 Commission Minutes were accepted as presented. Suzanne Russell made a motion to accept the minutes as proposed. Ann Blue seconded the motion, the motion passed unanimously.

Reports:

- A. **Library Park:** An arborist report on the tree in park that needs to be removed, as it is unsafe. It will be replaced. Suggestion was made to put an article in the Record Bee to explain the reasoning, with a positive spin. Suzanne Lyons mentioned that she has a tree to donate, a type of maple about seven feet tall. Park staffing is still at one employee
- B. **Westside Park:** Public Works Director Mark Brannigan informed the committee that a drinking fountain has been purchased and is stored at the Corporation Yard. Lynn inquired if Suzanne Russell or Ann Blue were receiving the minutes from the Westside Park Committee, neither are. New goals for Phase II just came out. Interest to develop Phase III Equestrian trails is forming with the Westside Park Committee.
- C. **Westshore Pool:** The pool is currently closed. The Channel Cats would like to start practices in February. The School District operates the pool from March through May; the City operates the pool from June to August for public swim. There is no MOU with the Channel Cats. The pump is currently broken; the City Council has approved and is looking at the cost of replacement and having a contractor install it. Lynn Andre mentioned attempting to secure funding from Tribal Gaming to assist with the operation of the pool.

New Business:

- A. Policy for Vending in the Parks:** Public Works Director Mark Brannigan stated that contact with the two City Council members would be made to set up a time that works for them, in the near future, to hold a public meeting. Discussion on what would be required for the Council members, the Parks and Recreation Commission and with Westside Park Commission to start getting the framework together.
- B. Review Policy to lift resident requirement for Committee membership:** May not be an issue now that Suzanne Lyons is putting her application in. Discussion on whether to make the change to the by-laws to change them to include potential members who live outside the City Limits. No need to continue this as an item of new business.
- C. Main Street Association Design Committee, Improvement of Library Park:** Discussion regarding improvement of area behind Carnegie Library, Ann Blue showed a diagram of the area under discussion. Suzanne Russell made a motion to research the reason the fountain was decommissioned, Ann Blue seconded the motion, motion passed unanimously.

Old Business:

- A. Dog Park Fencing:** Public Works Director Mark Brannigan spoke with the City Manager about bringing this up as a mid-year budget review. The City Manager would rather it be added as a separate budget issue. Public Works Director Mark Brannigan is planning on taking this to the City Council on January 21, with this Committee's approval. Suzanne Russell made a motion to make this item a separate presentation to the City Council as proposed. Ann Blue seconded the motion, the motion passed unanimously.

Next Meeting & Adjournment:

The next regular meeting will be held, February 13, 2014 at 3:00 p.m. There being no further business, the meeting was adjourned at 4:10 pm.

Respectfully submitted,
Cyndy Ader
Department Secretary
Public Works Department