

# CITY OF LAKEPORT PARKS AND RECREATION COMMISSION MINUTES

Thursday, February 13, 2014



**Call to Order & Roll Call:** The meeting of the City of Lakeport Parks and Recreation Commission was called to order at 3:03 pm, with members Ann Blue, Suzanne Russell, Suzanne Lyons and Lynn Andre. Also in attendance was Public Works Director Mark Brannigan and Public Works Secretary Cyndy Ader as well as community member Earlene Drapeau.

**Approval of Agenda:** Lynn Andre made a motion to make an adjustment to the agenda to include unimproved roads discussion. Suzanne Russell seconded the motion, the motion passed unanimously.

**Communications:** Citizen Input – Community member Earlene Drapeau asked for a clarification of what the committee does. Public Works Director explained basic functions of committee. When asked what is the Brown Act? The Committee explained that it is a legislative order for transparency of government.

**Consent Calendar:** Ann Blue made a motion to accept the minutes as proposed. Suzanne Russell seconded the motion, the motion passed unanimously.

## **Reports:**

- A. **Library Park:** Public Works is obtaining multiple bids for the removal of hazardous tree that needs to be removed. A design committee is going to pick a consultant to do a study on Carnegie Library building usage. Discussion about boat docks and the possibility of obtaining grants for the replacement of them.
- B. **Westside Park:** Three drinking fountains have been purchased waiting to be installed. Committee discussed Westside Park Committee's website which lists their goals for 2014.
- C. **Westshore Pool:** Mark Brannigan informed the committee that a letter dated 2003 from the State Architect stated that upgrades were needed for use as a school facility. Several meetings are to be held to discuss future plans.

## **New Business:**

- A. **Equestrian development for Phase III Westside Park** – Committee members discussed insurance coverage and the Westside Park is doing more investigation. Also discussed funding issues – how are we going to keep Phase II going? Suggestions included with creating a Park District, having a staff person to run recreation services and considering fee based services. Include Park & Recreation sustainability as new business for next meeting. No action taken.
- B. **Updating website** – pictures of Commission Members – Postponed until later date
- C. **Unimproved streets** – Mark brought a map showing some of the unimproved streets and unused boat ramps that he and Ann toured. Discussion included using volunteers to develop paths, marketing trails as a walking loop, marking mileages for loop (1 mile, 2 miles, etc.); and developing a promenade starting at 1<sup>st</sup> Street including 5<sup>th</sup> Street and including 10<sup>th</sup> Street undeveloped areas with historic buildings and their stories included in the walk. Safety issues were discussed. Get Moving Org. may have grant money available, Lynn will get the contact information to Cyndy to invite Susan Jenn to our next meeting.

## **Old Business:**

- A. **Dog Park Fencing** – currently getting bids for fencing
- B. **Vending at Westside Park** – carry over to next meeting
- C. **Update on fountain behind Carnegie Library** – Mark told the committee that the pipes and pump were removed years ago. Dialogue about waiting for feasibility study to be complete before making any further decisions on what should be done.

## **Next Meeting & Adjournment:**

The next regular meeting will be held, March 20, 2014 at 3:00 p.m. There being no further business, the meeting was adjourned at 5:15 pm.

Respectfully submitted,  
Cyndy Ader  
Department Secretary  
Public Works Department