CITY OF LAKEPORT

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LAKE COUNTY CALIFORNIA

LAKEPORT POLICE DEPARTMENT REHABILITATION PROJECT

USDA Community Facilities Program

ALARM SYSTEM BID REQUEST

MAY 25, 2016

General Information

The bid drawings and scope of work provide information to allow responsible bidding. A project Pre-Bid conference will be held on June 6 at 9:00 a.m. A general bid meeting will occur on-site at 9 am and a project walk through will follow. Contractors are strongly encouraged to attend the Pre-Bid conference.

Bidder is responsible to collect necessary information to provide a responsive and complete bid. The City is the project manager for the project. Each contractor is responsible for all compliance with State and Federal Regulations. The project is funded through the USDA Community Facility Loan Program. All bids must be held for 90 days.

BID PRICES: Bid prices must include everything necessary for the completion of the work including, but not limited to, providing the materials, equipment, tools, plant and other facilities, and the management, superintendence, labor and services, and bonds. Bid prices must include allowance for federal, state, and local taxes.

In the event of a difference between a price quoted in words and a price quoted in figures for the same quotation, the words are the amount bid. In the event that the product of a unit price and an estimated quantity does not equal the extended amount quoted, the unit price governs, and the correct product of the unit price and the estimated quantity is deemed to be the amount bid. If the sum of two or more items in a bidding schedule does not equal the total amounts quoted, the individual item amounts govern and the correct total is deemed to be the amount bid.

BIDDER'S SIGNATURE AND AUTHORITY: If the bid is made by an individual, his or her name, signature, and post office address must be shown; if made by a firm or partnership, the name and post office address of the firm or partnership, a list of the partners, and the signature of at least one of the general partners must be shown; if made by a corporation, the bid must show the name of the state under the laws of which the corporation is chartered, the name and post office address of the corporation, and the title of the person who signs on behalf of the corporation. If the bid is made by the corporation, a certified copy of the bylaws or resolution of the Board of Directors of the corporation must be furnished, showing the authority of the officer signing the bid to execute contracts on behalf of the corporation. If the bid is made by a joint venture, the bid must be signed by a representative of one of the joint venture firms. Additionally, the bid must include a copy of the resolution or agreement empowering the representative to execute the bid and bind the joint venture.

This project is a prevailing wage project. Wages to be paid laborers and mechanics on this project must be no less than the minimum either as determined by the Secretary of Labor or as determined by the Director of Industrial Relations in accordance with California Labor Code, Sections 1770, 1773 and 1773.1. Current wage rates published by DIR. It is the responsibility of the contractor to confirm wages. All Contractors Contractor must be registered with Public Works Contractor (PWC) Registration process through DIR at time of submittal of bid (SB854). Access to the DIR Registration site is https://efiling.dir.ca.gov/PWCR/

Compliance with Section 1777.5 of the Labor Code, dealing with the employment of properly registered apprentices in all applicable occupations involved in the construction of this project, shall remain the

responsibility of the Contractor. **No apprentice may be placed on the job without prior submission of apprenticeship registration, allowable pay rates and approval of Owner's Representative. Failure to obtain prior approval will require payment of journeyman wages until approval is received.**

Bidder must certify that he or she is, at the time of bidding, and will be, throughout the period of the contract, licensed under the provisions of Chapter 9, Division 3 of the Business and Professions Code of the State of California to do the type of work contemplated in the project. Bidder must provide State of California Contractors License. Bidder must further certify that he or she is skilled and regularly engaged in the general class and type of work called for in the project. The bidder must also certify that he or she is knowledgeable of the unusual and peculiar hazards associated with the general class and type of work required to construct the specified project within the terms given in the project manual. Bidder must be competent and skilled in the protective measures necessary for the safe performance of the construction work with respect to such unusual and peculiar hazards.

Upon award, Bidder must provide proof of coverage and loss payee the City of Lakeport of no less than $1,000,000 liability insurance, per occurrence, provide evidence of current workers compensation insurance and procure a city business license.

Scope of Work

Provide all materials and labor as necessary to complete the following:

1. Install a monitored building alarm system to include entry, glass breakage and door sensor and motion detection in the evidence room;
2. Bid shall include manufacturer's product information for the proposed system;
3. Provide a contract price (annual) for monitoring and maintenance of the existing fire alarm system;
4. Provide a contract price (annual) for monitoring and maintenance of the new building alarm system;

Please be advised that the existing carpet will remain and must be kept as clean as possible. The carpet must be covered in areas of work. The contractor is responsible for vacuuming the work area upon completion of the work. Cutting of all materials shall be done outside the building. Low dust operation is requested.

Provide the following for the bid to be considered complete:

1. Detailed Bid Estimate and cost breakdown
2. Certification and acceptance to hold bid for 90 days
3. USDA COMPLIANCE STATEMENT Form RD 400-6 (If BID exceeds $10,000)
4. NOTICE TO PROSPECTIVE SUBCONTRACTORS OF REQUIREMENTS FOR CERTIFICATIONS OF NON-SEGREGATED FACILITIES (If BID exceeds $10,000)
5. Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions. (If BID amount exceeds $25,000)
6. Proof of Public Works Contractor (PWC) Registration

USDA RURAL DEVELOPMENT BID REQUIREMENTS

BIDDERS are to base their BIDS on the project funding being provided in whole or in part by USDA Rural Development which will review and approve the contract award, contract agreement, partial and final payments, and CONTRACT CHANGE ORDERS. Payment and retainage will comply with the section of the USDA Supplemental Provisions entitled "Payment to Contractor." BIDDERS are notified that this CONTRACT does not permit retainage to be invested for the benefit of the CONTRACTOR.

BIDDERS are notified that financing for this project is provided pursuant to the Consolidated Farm and Rural Development Act (7 U.S.C. Section 1921 et seq.), and that as allowed in Public Contract Code Section 22300, this contract does not provide for substitution of securities for any monies withheld by the OWNER to ensure performance under the CONTRACT.

BIDDERS are notified of the requirement for affirmative action to ensure equal employment opportunity (Executive Order No. 11246) as set forth in the Equal Opportunity Requirements. If BID amount exceeds $10,000, a completed and executed Compliance Statement/Certifications of Nonsegregated Facilities (RD 400-6) must be submitted with the BID.

If BID amount exceeds $25,000, a signed Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions (AD-1048) must be submitted with the BID.

USDA
COMPLIANCE STATEMENT
(If BID exceeds $10,000)
Form RD 400-6
(Rev. 2-98)

This statement relates to a proposed contract with the CITY OF LAKEPORT
(Name of borrower or grantee)
who expects to finance the contract with assistance from either the Rural Housing Service (RHS), Rural Business-Cooperative Service (RBS), or the Rural Utilities Service (RUS) or their successor agencies, United States Department of Agriculture (whether by a loan, grant, loan insurance, guarantee, or other form of financial assistance). I am the undersigned bidder or prospective contractor. I represent that:

1. I [ ] have, [ ] have not, participated in a previous contract or subcontract subject to Executive Order 11246 (regarding equal employment opportunity) or a preceding similar Executive Order.

2. If I have participated in such a contract or subcontract, I [ ] have, [ ] have not, filed all compliance reports that I have been required to file in connection with the contract or subcontract.

If the proposed contract is for **$50,000 or more and I have 50 or more employees**, I also represent that:

3. I [ ] have, [ ] have not, previously had contracts subject to the written affirmative action program requirements of the Secretary of Labor.

4. If I have participated in such a contract or subcontract, I [ ] have, [ ] have not, developed and placed on file at each establishment affirmative action programs as required by the rules and regulations of the Secretary of Labor.

I understand that if I have failed to file any compliance reports that have been required or me, I am not eligible and will not be eligible to have my bid considered or to enter into the proposed contract unless and until I make an arrangement regarding such reports that is satisfactory to either the RHS, RBS, or RUS, or to the office where the reports are required to be filed.

I also certify that I do not maintain or provide for my employees any segregated facilities at any of my establishments, and that I do not permit my employees to perform their services at any location, under my control, where segregated facilities are maintained. I certify further that I will not maintain or provide for my employees any segregated facilities at any of my establishments, and that I will not permit my employees to perform their services at any location, under my control, where segregated facilities are maintained. I agree that a breach of this certification is a violation of the Equal Opportunity clause in my contract. As used in this certification, the term “segregated facilities” means any waiting rooms, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker

rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, creed, color, or national origin, because of habit, local custom, or otherwise. I further agree that (except where I have obtained identical certifications from proposed subcontractors prior to the award of subcontracts exceeding $10,000 which are not exempt from the provisions of the Equal Opportunity clause; that I will retain such certifications in my files; and that I will forward the following notice to such proposed subcontractors (except where the proposed subcontractors have submitted identical certifications for specific time periods): (See Reverse).

Date**:** _____ _____

Signature of Bidder or Prospective Contractor

_____

Address (including Zip Code)

RD 400-6 (Rev. 2-98)

NOTICE TO PROSPECTIVE SUBCONTRACTORS OF REQUIREMENTS
FOR
CERTIFICATIONS OF NON-SEGREGATED FACILITIES
(If BID exceeds $10,000)

A certification of Nonsegregated Facilities, as required by the May 9, 1967, order (32F.R. 7439, May 19, 1967) on Elimination of Segregated Facilities, by the Secretary of Labor, must be submitted prior to the award of a subcontract exceeding $10,000 which is not exempt from the provisions of the Equal Opportunity Clause. The certification may be submitted either for each subcontract or for all subcontracts during a period (i.e., quarterly, semiannually, or annually)

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.

Date**:** _____ _____

Signature of Bidder or Prospective Contractor

_____

Address (including Zip Code)

U.S. DEPARTMENT OF AGRICULTURE

Certification Regarding Debarment, Suspension, Ineligibility
and Voluntary Exclusion – Lower Tier Covered Transactions.

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency with which this transaction originated.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

(1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective lower tier participant is unable to certify to any of the statements in This certification, such prospective participant shall attach an explanation to this proposal.

_____

Organization Name PR/Award Number or Project Name

_____

Name(s) and Title(s) of Authorized Representative(s)

_____

Signature(s) Date

Form AD-1048 (1/92)

Instructions for Certification

1. By signing and submitting this form, the prospective lower tier participant is providing the certification set out on the reverse side in accordance with these instructions.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principles. Each participant may, but is not required to, check the Nonprocurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly entered into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.