

CITY OF LAKEPORT

PARKS AND RECREATION COMMISSION

MINUTES

Thursday, August 8, 2013

Call to Order & Roll Call:

The meeting of the City of Lakeport Parks and Recreation Commission was called to order at 3:04 pm, with members Cindy Ustrud, Lynn Andre, Suzanne Russell and Ann Blue present. Guests included Public Works Director Mark Brannigan.

Approval of Agenda:

A motion was made and seconded to accept the agenda as provided.

Communications:

No citizen input.

Consent Calendar:

No minutes were available from the previous meeting

Reports:

- A. Library Park:** Public Works Director Mark Brannigan met with the Public Works Directors from the County and Clearlake to review the signage that Lake County Water Resources and Lake County Public Health supplied to be posted at the park regarding the bacteria contamination that gives off a toxin that is dangerous to dogs. The City is working with the County to circulate the water on First and Third Streets with equipment to push the water out into the lake, the wind is pushing it in towards the shoreline. Mark showed a video from the previous week of the lake weeds coming in. Discussions on the volunteer palm trees that are coming up in Library Park and what to do with them, and Mark mentioned that there is a sycamore tree that needs to be removed as it is a hazard.
- B. Westside Park:** Fundraiser just held. City did a great job with the bar-b-que. Horseshoe pits are being put in. Fencing along Westside Road has been extended to prevent children from running out into the road. Soccer teams are now holding practices there.
- C. Westshore Pool:** Finance Director, Dan Buffalo and Public Works Director Mark Brannigan are going to the school board for questions about the budget, 5-year capital improvement. Plaster will need to be repaired soon and is a major cost issue. The Channel Cats are trying to obtain funding for solar water heating. The pool's season ending with start of school year.

New Business:

- A. Dog Park:** Public Works Director Mark Brannigan handed out maps of area, discussion about where to put gates, separate entrances for both large and small dogs was discussed. Motion made and seconded to put on the agenda to create a small dog area. Mark informed committee that the small dog area was not in the budget and that he would put together a package (staff report) to take to the City Council regarding funding.
- B. Review of Bylaws and meeting requirements:** Meeting regularity was discussed.
- C. Policy for Vending at parks:** Public Works Director Mark Brannigan informed the committee he would like to initiate a workshop to include two City Council members, two Westside Park Committee members and

two Park and Recreation members to set up policy for Park vending. Discussion about vending types and fundraising vs. for profit. Mark to ask City Council to authorize forming a committee.

- D. Main Street Association Design Committee, Improvement of Library Park, behind Carnegie Library: Discussion on filling in the old fountain area, Ann Blue will put this on the agenda when the Main Street Association has a plan.

Next Meeting & Adjournment:

The next regular meeting will be held October 10, 2013. There being no further business, the meeting was adjourned at 4:22 pm.

Respectfully submitted,
Cyndy Ader
Department Secretary
Public Works Department