

TRAFFIC SAFETY ADVISORY COMMITTEE

CITIZEN MEMBERS

Ann Blue, Chairperson
Vicki Cole
Wally Cox
Steve Jones
Kermit Knudson
Suzanne Russell



STAFF MEMBERS

Scott Harter, City Engineer
Brad Rasmussen, Police Chief
Janel Chapman, City Clerk
Brian Everhart, Engineering Technician

MINUTES REGULAR MEETING Wednesday, March 20, 2013

1. CALL TO ORDER:

Chairperson Ann Blue called the meeting to order at 9:05 a.m. Committee Members present were: Vicki Cole and Kermit Knudsen. Staff present included City Engineer Harter, Engineering Tech Everhart, Police Chief Rasmussen, and City Clerk Chapman.

2. APPROVAL OF MINUTES:

A motion was made by Committee Member Knudsen, seconded by Committee Member Cole, and unanimously carried to approve the May 16, 2012, TSAC minutes as presented.

3. EMERGENCY ITEMS:

There were no emergency items.

4. CITIZEN INPUT:

There was no citizen input

5. DISCUSSION ITEMS:

- A. Election of Chair and Co-Chair: A motion was made by Committee Member Knudson, seconded by Committee Member Cole, and unanimously carried, to appoint Ann Blue as Chair and Vicki Cole as Co-Chair.
- B. Request for Two-Hour Parking at 910-916 South Main Street. Two of the businesses that occupy space in the complex from 910-916 South Main Street have requested two hour parking on the east side of that block. Staff is in support of this request. A motion was made by Committee Member Knudson, seconded by Committee Member Cole, and unanimously carried to direct staff to move forward with the steps necessary to create a two-hour parking zone on the east side of South Main Street in the block that runs from 910 to 916 South Main Street. Committee Member Knudson suggested that staff take a look at additional two hour parking areas on South Main Street. Currently the two-hour parking stops at Armstrong Street. This will be agendized for a future meeting.

- C. Stop Sign at Manzanita and Sixth Streets. Scott received a complaint from a resident on Sixth Street who is concerned about people running the stop sign at the corner of Manzanita and Sixth Streets. Currently two of those signs are 24 inches. It was the consensus of the committee to upsize the signs to 30 inch signs. After that is done, the situation will be monitored to see if this works or if something else needs to be done. It was suggested that the Police Department be asked to put the radar trailer in that area to encourage people to slow down before those stop signs.
- D. Update on Request for no Parking on One Side of Helena Avenue: A letter has been drafted and is ready to go out to all property owners and tenants. Scott has heard from a few of the property owners, and they are in support of the proposal for no parking.
- E. Update on Sight Distance Problems at Manzanita and Seventh Street Due to Fencing: This problem has resolved itself in that a tree fell and wiped out the fence. The owners were contacted and agreed that when they reinstall the fence it will be only three feet high and will be set back 25 feet from the property line.

6. **OTHER ITEMS OF INFORMATION OR DISCUSSION ON WHICH NO FORMAL MOTION(S) SHALL BE PROPOSED:**

City Engineer Harter is looking at the width on Ashe Street. The street is too narrow to have parking on both sides. He will put this on the agenda for a future meeting.

Committee Member Knudson is concerned about the sidewalks on Eleventh Street. They are very narrow, and vegetation is growing over the sidewalk in some areas. The property owners can be sent a letter asking them to remove their vegetation and keep the sidewalk clear.

Chair Blue is concerned with overgrown trees at 1800 South Main Street. Some trees have been trimmed and the cuttings have been left in the right-of-way. A letter can be sent asking owners to trim their trees and remove the debris.

Chair Blue also brought up concerns regarding cars in the Lange Street and Forrest Drive area. City Engineer will take a look at the street width to determine if there is room for parking on both sides. As far as drivers driving too fast down Forrest Drive towards the school, this is an enforcement issue that would need to be addressed by the Police Department.

Chair Blue asked that City Engineer Harter look at Fifth Street near its intersection with Forbes to determine the wide. She would like to see no parking on one side.

7. **ADJOURN:**

There being no further business, the meeting adjourned at 9:37 a.m.

Respectfully submitted,

Janel M. Chapman, Secretary