MINUTES
LAKEPORT PLANNING COMMISSION
REGULAR MEETING
May 9, 2012

I.	**CALL TO ORDER:**	Chairman Taylor called the regular meeting of the Lakeport Planning Commission to order at 6:00 p.m. with Commissioners Russell, Kauper, Wicks, and Gayner present. Also present were Andrew Britton, Planning Services Manager, and Brian Everhart, Engineering Technician II.
II.	**ROLL CALL:**	
III.	**ACCEPTANCE OF AGENDA:**	A motion was made by Commissioner Wicks, seconded by Commissioner Kauper, and unanimously carried by voice vote to accept the agenda as presented.
IV.	**COMMUNICATIONS:**	
	A. Citizen Input	Planning Services Manager Britton indicated that there was no citizen input submitted.
	B. Comments from Staff and Commissioners	Andrew Britton acknowledged that Chief Rasmussen was in attendance. Ken Wicks thanked the City Council for his re-appointment to the Planning Commission.
V.	**CONSENT AGENDA:**	
	A. Minutes	A motion was made by Commissioner Kauper, seconded by Commissioner Gayner, and unanimously carried by voice vote to approve the regular Planning Commission meeting minutes of April 11, 2012.
VI.	**REGULAR AGENDA:**	
	A. Forbes Creek Neighborhood Improvement Study:	Commissioner Gayner moved that the Planning Commission forward the Forbes Creek Neighborhood Improvement Study to the City Council along with the suggested recommendations that have been reviewed and approved by the Planning Commission. The Planning Commission also emphasized the importance of supporting the City's Code Enforcement activities in the Forbes Creek neighborhood and other areas of the City. The motion was seconded by Commissioner Wicks and carried unanimously.
	B. Secondary Accessory Dwelling Unit Regulations:	Commissioner Russell moved to direct staff to initiate the preparation of a draft ordinance that incorporates the Planning Commission's recommendations regarding the development of second units in the City's R-1 Zoning District, and to return the draft ordinance to the Planning Commission for formal consideration and recommendation to the City Council. The motion was seconded by Commissioner Wicks and carried with Commissioner Kauper opposed.
VII.	**SCHEDULE NEXT MEETING:**	Discuss and set the next meeting date (June 13, 2012).
VIII.	**ADJOURNMENT:**	Chairman Taylor adjourned the meeting at 8:26 p.m.

ATTEST

Andrew Britton, Planning Services Manager

These are the action Minutes of the Planning Commission regular meeting. A recorded disc of the meeting is available at the Community Development Department at Lakeport City Hall, 225 Park Street, Lakeport, California after approval of these Minutes.