

MINUTES
LAKEPORT PLANNING COMMISSION
REGULAR MEETING
March 14, 2012

- I. **CALL TO ORDER:** Vice Chairperson Russell called the regular meeting of the Lakeport Planning Commission to order at 6:00 p.m. with Commissioners Kauper, Wicks, and Gayner present. Also present were Andrew Britton, Planning Services Manager, and Brian Everhart, Engineering Technician II. Chairman Taylor was absent.
- II. **ROLL CALL:**
- III. **ACCEPTANCE OF AGENDA:** A motion was made by Commissioner Gayner, seconded by Commissioner Wicks, and unanimously carried by voice vote to accept the agenda as presented.
- IV. **COMMUNICATIONS:**
- A. Citizen Input Planning Services Manager Britton indicated that there was no citizen input submitted.
- B. Comments from Staff and Commissioners There were no comments from Staff or Commissioners.
- V. **CONSENT AGENDA:**
- A. Minutes A motion was made by Commissioner Kauper, seconded by Commissioner Gayner, and unanimously carried by voice vote to approve the regular Planning Commission meeting minutes of February 8, 2012.
- VI. **REGULAR AGENDA:**
- A. OA 12-01 Amend Sign Ordinance During discussion regarding this matter, Commissioner Wicks asked about regulations requiring removal of signage when a business terminates or relocates and if they would apply to the types of retail businesses addressed in the proposed ordinance. Staff indicated that existing regulations (LMC 17.52.120) requires removal of signage within 90 days of a business closure or relocation, and that they would apply to large individual retail businesses and tenants in large shopping centers.
- A motion was made by Commissioner Wicks that the Planning Commission recommend that the City Council adopt the subject Ordinance, an Ordinance of the City Council of the City of Lakeport amending the Sign Ordinance to add sign criteria for large individual retail businesses and large shopping centers. The motion was seconded by Commissioner Gayner and carried unanimously.
- VII. **SCHEDULE NEXT MEETING:** Discuss and set the next meeting date (April 11, 2012).
- VIII. **ADJOURNMENT:** Vice Chairperson Russell adjourned the meeting at 6:37 p.m.

ATTEST



Andrew Britton, Planning Services Manager

These are the action Minutes of the Planning Commission regular meeting. A recorded disc of the meeting is available at the Community Development Department at Lakeport City Hall, 225 Park Street, Lakeport, California after approval of these Minutes.