

**MINUTES**  
**LAKEPORT PLANNING COMMISSION**  
**REGULAR MEETING**  
**Date: February 8, 2012**

- I. **CALL TO ORDER:** Chairman Taylor called the regular meeting of the Lakeport Planning Commission to order at 6:00 p.m. with Commissioners Russell, Kauper, Wicks, and Gayner present. Also present were Richard Knoll, Community Development Director; Andrew Britton, Planning Services Manager; and Brian Everhart, Engineering Technician II.
- II. **ROLL CALL:**
- III. **ACCEPTANCE OF AGENDA:** A motion was made by Commissioner Gayner, seconded by Commissioner Wicks, and unanimously carried by voice vote to accept the agenda as presented.
- IV. **COMMUNICATIONS:**
- A. Citizen Input Planning Services Manager Britton indicated that there was no citizen input submitted.
- B. Comments from Staff and Commissioners There were no comments from Staff or Commissioners.
- V. **CONSENT AGENDA:**
- A. Minutes A motion was made by Commissioner Russell, seconded by Commissioner Gayner, and unanimously carried by voice vote to approve the regular Planning Commission meeting minutes of January 11, 2012.
- VI. **REGULAR AGENDA:**
- A. Sign Ordinance Commissioner Gayner moved to direct staff to initiate the preparation of a draft ordinance that incorporates the changes and additions set forth in the February 8, 2012 staff memorandum, and to return the draft ordinance to the Planning Commission for formal consideration and recommendation to the City Council. The motion was seconded by Commissioner Kauper and carried unanimously by voice vote.
- B. Staff Update Andrew Britton updated the Commission on the Neighborhood Improvement Study, and Lake County Blueprint. Other updates were as follows:
- The South Main Street / Soda Bay Road annexation is on hold pending the development of the City's response/strategy to the County's concerns.
- Housing Specialist Trisha Franco is transitioning to a part-time schedule after her recent retirement, and other City staff will be taking a larger role in the program.
- Richard Knoll gave the Commission a brief update on the Martin Street Senior Housing Project and said the project is still active. The developer continues to pursue financing.

Knoll also discussed the State's elimination of the City's Redevelopment Agency. The City's Redevelopment Agency terminated its activities on February 1<sup>st</sup>. The City's debt obligations remain, and the City Council is the designated successor agency.

Knoll also discussed the new Superior Court project on Lakeport Boulevard, including a description of the site plan and driveway design alternatives. The City is encouraging the AOC to develop a street off of Lakeport Boulevard rather than a typical driveway. The Planning Commission expressed concern about the amount of proposed parking, as it may not be adequate.

**VII. SCHEDULE NEXT MEETING:**

Discuss and set the next meeting date for March 14, 2012.

**VIII. ADJOURNMENT:**

Chairman Taylor adjourned the meeting at 7:45 p.m.

ATTEST



Andrew Britton, Planning Services Manager

These are the action Minutes of the Planning Commission regular meeting. A recorded disc of the meeting is available at the Community Development Department at Lakeport City Hall, 225 Park Street, Lakeport, California after approval of these Minutes.