MINUTES
LAKEPORT PLANNING COMMISSION
REGULAR MEETING
January 11, 2012

I.	**CALL TO ORDER:**	Chairman Taylor called the regular meeting of the Lakeport Planning Commission to order at 6:00 p.m. with Commissioners Russell, Kauper, Wicks, and Gayner present. Also present was Andrew Britton, Planning Services Manager.
II.	**ROLL CALL:**	
III.	**ACCEPTANCE OF AGENDA:**	A motion was made by Commissioner Gayner, seconded by Commissioner Wicks, and unanimously carried by voice vote to accept the agenda as presented.
IV.	**COMMUNICATIONS:**	
	A. Citizen Input	Planning Services Manager Britton indicated that there was no citizen input submitted.
	B. Comments from Staff and Commissioners	There were no comments from Staff or Commissioners.
V.	**CONSENT AGENDA:**	
	A. Minutes	A motion was made by Commissioner Kauper, seconded by Commissioner Russell, and unanimously carried by voice vote to approve the regular Planning Commission meeting minutes of December 14, 2011.
VI.	**REGULAR AGENDA:**	
	A. **Planning Department Year-End Summary**	Commissioner Russell moved that the Planning Commission direct staff to forward the Planning Department's 2011 annual report to the City Council as an information item. The motion was seconded by Commissioner Gayner and carried unanimously.
VII.	**SCHEDULE NEXT MEETING:**	Discuss and set the next meeting date for (February 8, 2012).
VIII.	**ADJOURNMENT:**	Chairman Taylor adjourned the meeting at 6:40 p.m.

ATTEST

Andrew Britton, Planning Services Manager

These are the action Minutes of the Planning Commission regular meeting. A recorded disc of the meeting is available at the Community Development Department at Lakeport City Hall, 225 Park Street, Lakeport, California after approval of these Minutes.