

CITY OF LAKEPORT PARKS AND RECREATION COMMISSION MINUTES



Thursday, November 5, 2015

Call to Order & Roll Call: The meeting of the City of Lakeport Parks and Recreation Commission was called to order at 3:02 pm, with Cindy Ustrud; Ann Blue; Suzanne Russell; Suzanne Lyons present. Also present were Margaret Silveira, City Manager; Kevin Ingram, Community Development Director; Mark Brannigan, Public Works Director; Doug Grider, Public Works Superintendent; Cyndy Ader, Public Works Administrative Specialist. Suzanne Lyons left the meeting at 4:37, before the vote on the downtown walking trail system.

Approval of Agenda: **Suzanne Russell** made a motion to accept the agenda as proposed. Ann Blue seconded the motion, the motion passed unanimously.

Communications: Citizen Input – None

Consent Calendar: **Suzann Russell** made a motion to accept the September 3, 2015 minutes as amended, with Bill Lyon's name changed to Bill Graham. Ann Blue seconded the motion, the motion passed unanimously. **Suzanne Russell** made a motion to accept the July 2, 2015 minutes as amended, with Bill Lyon's name changed to Bill Graham. Ann Blue seconded the motion, the motion passed unanimously. **Ann Blue** made a motion to accept the June 16, 2015 minutes as amended, with Suzanne Russell's name changed to Suzanne Lyons. Suzanne Russell seconded the motion, the motion passed unanimously.

Reports:

- A. **Library Park:** Mark Brannigan gave a review to the Commission of the potential Walking trail. Ann Blue made a motion requesting "**Staff to assess and evaluate the concept of a downtown walking trail system as recommended by the Park and Recreation Commission**". Suzanne Russell seconded. The motion passed unanimously.
- B. **Westside Park:** Margret Silveira gave the Commission an update on the status of the water diversion plans and explained how the expiration of the funding caused the funds to be shifted to purchase a new restroom facility for the Fifth Street Boat Launch area. The funding for the grant was based on Affordable Housing and could be used on any number of projects, but had a time limit that was looming and the funds needed to be used before they were lost.

New Business: None

Old Business: None

Next Meeting & Adjournment:

The next regular meeting will be held, **December 3, 2015 or January 7, 2016** depending on holiday schedules. There being no further business, the meeting was adjourned at 5:03 pm.

Respectfully submitted,
Cyndy Ader
Department Secretary
Public Works Department