

MINUTES
LAKEPORT PLANNING COMMISSION
REGULAR MEETING
March 9, 2011

- I. **CALL TO ORDER:**
ROLL CALL: Chairman Gayner called the regular meeting of the Lakeport Planning Commissioner to order at 6:00 p.m. with Commissioners Kauper, Spillman, and Taylor present. Commissioner Russell absent. Also present were Andrew Britton, Planning Services Manager, and Brian Everhart, Engineering Technician II.
- II. **ACCEPTANCE OF AGENDA:** A motion was made by Commissioner Spillman, seconded by Commissioner Taylor, and unanimously carried by voice vote to accept the agenda as presented.
- III. **COMMUNICATIONS:**
- A. Citizen Input Planning Services Manager Britton indicated that there was no citizen input submitted.
- B. Comments from Staff and Commissioners
- IV. **CONSENT AGENDA:**
- A. Minutes A motion was made by Commissioner Kauper, seconded by Commissioner Spillman, and unanimously carried by voice vote to approve the regular Planning Commission meeting minutes of February 9, 2011 with a change noting that Kauper recused himself.
- V. **REGULAR AGENDA:**
- A. Planning Department Year-End Summary Discussion and review of the Planning Department's 2010 year-end report. Commissioner Spillman moved, seconded by Commissioner Taylor, that the Planning Commission direct staff to forward the Planning Department's annual report to the City Council as an information item.
- AYES: Commissioners Spillman, Kauper, Taylor and Chairman Gayner.
NOES: None ABSTAIN: None ABSENT: Russell
- VI. **SCHEDULE NEXT MEETING:** Discuss and set the next meeting date (April 13, 2011).
- VII. **ADJOURNMENT:** Chairman Gayner adjourned the meeting at 6:22 p.m.